

UNDERGRADUATE COUNCIL

January 10, 2023 | 3:30pm

UC Council Room

Minutes

Present: M. Welsh (chair), C. Couch, B. Markowski; N. Matchett, P. Klein (vice-chair), B. Rose, B. Blair, C. Couch, S. Franklin, E. Pepmeyer, L. Henson, M. Larson, C. Moore, J. Park, C. Sonnentag

Absent: S. Rose, A. Bobo, L. Beyers, K. Clavir, M. Somero

Guests: Loree Crow, Nicole Jensen

Call to Order - Chair Welsh called the meeting to order at 3:31pm.

Approval of Agenda - Approved without objection.

Approval of Minutes from 11/29/2022 -Approved without objection.

Chair's Report/Announcements (*Welsh*)

- Moment of Silence for President Andy Feinstein & family.
- Need to create Spring Commencement Speaker Selection Subcommittee – Charles Moore, Brook Blair & Scott Franklin volunteered.

Reports from Councils

- LAC – (*N. Matchett*) 12/5 meeting reviewed and approved most all courses
- Assessment Council (*Markowski*) Met on 1/9, policy for learning outcomes & minimum learning requirements to be sent Faculty Senate.

Special Reports - None

Unfinished Business

- Policies surrounding expectations for Canvas use – (*S. Franklin*) gave Committee background: Several comments from students about difficulty navigating Canvas. Suggestion for establishing minimum requirements for faculty when using Canvas.
 - The IDD recommendations document and the UGC preliminary policy could be used as starting points; subcommittee can review in detail.
 - Starting in 2022, LAC began indirect assessments using actual teaching syllabi.
 - Starting Spring 2023, LAC is piloting direct assessments using Liberal Arts Curriculum.
 - Some faculty prefer uploading hardcopy syllabi to Canvas and supplement with additional, inputted information.
 - Subcommittee to review Canvas issues: Scott Franklin, Phil Klein & Nancy Matchett.
 - Weekly modules for every class may not be appropriate for all courses.
 - UNC does offer one-on-one, in-person Canvas training.

New Business

- Aerospace Minor and MLSC Minor modifications; MLSC course description modifications (Loree Crow/Nicole Jensen)

- N. Matchett gave UGC some background: UNC is satellite campus of CSU's Army & Airforce ROTC programs; careful to align these programs with slight variations. CSU has the college curriculum committee. Minor on UNC transcript; student cannot complete Army minor and not commission to ROTC, but student can complete Aerospace Minor and not commission to ROTC Airforce.

Loree: Aerospace Minor – *Students are not required to commission with ROTC in order to complete courses.*

- Request to remove AS Leadership lab cores (physical labs), making Aerospace Minor more accessible to students.
- If MLTC 357 (Military Science) course is not being offered, request to then offer: PSY 443, PHIL 355 & COMM 431.
- UGC & Asst to Provost reviewed, gave suggestions for clarifications.

Nicole: Army Minor - *Students must commission with ROTC in order to complete courses.*

- Clarify labs are held at CSU.
- Update MLSC 235 course description.
- Update MLSC 386 course description.
- Decreasing required hours for Army minor from 24 to 21.
- Give options for History courses, with department approval.
- Once students get past 200 level courses, students are required to contract with Army.

Comments to the Good of the Order - none

Adjournment - 5pm

Next meeting – February 14th, 2023