

UNDERGRADUATE COUNCIL

November 10, 2020, 3:30pm

Remote Meeting - Zoom

MINUTES

Present: Castro, Couch, Dineen, Franklin, Hawkinson, Klein (Park), Matchett, McClatchey, Medina, Park, Rose, Somero, Tucker, Withrow, Zukiewicz

Absent: Fitzpatrick, Fulton, Thompson

Guests: Black, Clavir

Call to Order

The meeting was called to order at 3:32pm.

Approval of Agenda

Approved without objection.

Approval of Minutes 10-13-20

Approved without objection.

Chair's Report/Announcements (Dineen)

- Fresh Start for Returning Students and Name in Use were approved at APC. The S/U grading option resolution passed at Senate.
- COVID-19 cases are increasing in Weld County. A new free testing site has opened on UNC campus and serves the campus community as well as the public.

Reports from Councils

- **LAC** (Matchett) – Course review is in full swing. The Council has assembled a sub-committee for assessment planning; more work will begin next semester.
- **Assessment Council** (Park) – The Council reported updates on the ILO project and went over HLC criteria for accreditation.

Special Reports

- **Data Analytics project** – Kim Black
 - UNC participated last year in a student success data analytics program put on by Cal State, and they have invited UNC again this year.
 - The program begins Spring 21, and participants will attend biweekly webinars on the use of data to support student success.
 - The time commitment runs from late January to late April.
 - Aside from the webinars, teams will also work on data analytics projects relevant to their campuses.
 - One of the projects we'd like to pursue is an annual academic program review dashboard.
 - UNC is not continuing its contract EAB.
 - We are looking to create data infrastructure to provide better information to programs.
 - Black asked if anyone on UGC is interested in joining the UNC team.
 - The team will be primarily faculty and a couple administrators, including the Director of Institutional Research and Effectiveness.
 - Hawkinson has volunteered to participate in the Data Analytics project.

- The team members need to be submitted to Cal State by 11/22.
- Black will share the webinar schedule for anyone else interested to see if it fits their schedules.

Unfinished Business

• **UGC representative to LAC**

- Franklin volunteers as the UGC representative to LAC.
 - UGC approves Franklin's appointment without objection.

New Business

• **Engagement Task Force**

- The Engagement Task Force is created to examine how Civic and Community Engagement activities will fit into the University's academic portfolio.
- Only faculty are voting members on the task force, as it is a representative faculty committee as defined in 2-3-104(3).
- The time commitment will span from mid-November through mid-March.
- Ex Officio members include:
 - Nancy Matchett, serving as a non-voting chair
 - Jennifer Nutefall, serving as the Deans representative
 - Loree Crow, serving as an academic engagement programs representative
- Castro asked if the Engagement Task Force is seeking a student representative.
 - Matchett welcomes Student Senate to seat a student representative.
- Zukiewicz volunteers as the UGC representative to the Engagement Task Force
 - UGC approves Zukiewicz' appointment without objection.

• **Interdisciplinary Studies, BA – program update**

- Matchett presented catalog language with the suggested program edits.
 - The most notable edit accounts for the change in the Liberal Arts Curriculum: redistributing 9 credits from the LAC to University-Wide Credits.
 - Clavir noted that the references to the "Core" need to be updated to "Curriculum" to reflect the new LAC.
 - Other minor changes include:
 - updating the departmental contact email
 - revising program description
- UGC is the curriculum committee for this program; Matchett serves in capacity as Dean to approve the changes.
- Dineen will work with the Registrar's Office to submit the proposal in the curriculum workflow.

MOTION: Zukiewicz – It is moved to approve the program changes as discussed and allow Dineen to submit and approve the program update on behalf of the UGC.

VOTE: Approved without objection.

Comments to the Good of the Order

- Matchett expressed appreciation for all the work faculty are doing, stepping up not only with teaching but with service during this difficult semester.

Adjournment

The meeting was adjourned at 4:24pm.

Rachel Dineen
Chair

Betsy Kienitz
Recording Secretary