

**Board Policy Manual Amendment
Section 2-3-107(2) The Liberal Arts Council (LAC)**

RECOMMENDATION

It is recommended that the Board of Trustees approve updates to section **2-3-107(2) The Liberal Arts Council (LAC)** of the Board Policy Manual.


BACKGROUND

The Liberal Arts Council (LAC) is a representative faculty council that is established both to represent and act on behalf of the faculty in the governance of the University of Northern Colorado’s general education program. This change updates the membership of the LAC to reflect existing positions, including adding the director of assessment as an ex officio member; amends the charge to include more oversight of transfer courses, which is consistent with efforts to make transfer credits more seamless; and makes a number of editorial changes to clean up the language in the policy.

The proposed policy was approved by the Faculty Senate on April 15, 2024.

Jennifer Almquist
Responsible Staff

June 5, 2024
Date



President

June 6, 2024
Date

Board Action

Date



Part 1 – Faculty Governance: Constitution of the University of Northern Colorado Faculty

2-3-107 University Councils.

2-3-107(2) The Liberal Arts Council (LAC).

- (a) The Liberal Arts Council (LAC) is a representative faculty council, as defined in 2-3-104(3), Representative Faculty Committees, of this constitution, that is established both to represent and to act on behalf of the faculty in the governance of the Liberal Arts Curriculum (the Curriculum), the University's general education program and to fulfill the duties assigned to it below. The LAC is responsible to the Assistant Vice President of Undergraduate Studies, who is charged with the overall administration and direction of the Curriculum.
- (b) Members and Officers of the LAC. The membership consists of ~~seventeen (17)~~ **sixteen (16)** voting **members** and ~~two (2)~~ **three (3)** ex-officio members:
- (l) Voting members ~~are shall consist of the six (6) chairs of the Core Curriculum Category Committees (see 2-3-107(2)(d) Written Communication and World Languages; History, Literature, and the Humanities; Philosophy and the Arts; Social and Behavioral Sciences; Mathematics and Natural Sciences; and International and Multicultural Studies); one (1) faculty member elected from each academic college; two (2) additional faculty members apportioned among the colleges according to student credit hour production in the Curriculum for the past three years (note: a college teaching seventy-six (76) percent will elect both members; if there is no such college, a college teaching fifty-one (51) percent or more of the program will elect one (1) member and the college with the next highest percent will elect the second member); a college teaching seventy-six (76) percent will elect both members); one (1) additional member elected by and from the Life of the Mind faculty; one (1) student undergraduate member selected by the Student Senate Government Association; one (1) member of the UGC elected by its membership; and one (1) elected member elected from~~ of the University Libraries faculty.

- (II) The Assistant Vice President of Undergraduate Studies, ~~and~~ the University's representative to the GE-25 Council, **and the Director of Assessment** shall serve as ex-officio non-voting members.
 - (III) The term of office for elected faculty members shall be three (3) years, with one-third **of the members** to be elected each year after the first election. Chairs of the ~~Core~~ Curriculum Committees and the UGC member shall serve for one (1) year and may be re-elected for additional terms. The term of office of student members shall be set by the Student ~~Senate~~ **Government Association**. All **membership terms begin** ~~shall take office~~ on July 1, of the year elected **and shall end on June 30 of the year in which their term ends. One semester and permanent vacancies shall be resolved via the procedures in 2-3-105(10) and (11).**
 - (IV) The officers of the LAC shall consist of a chair and vice-chair, elected by the membership of the LAC ~~at least thirty (30) days~~ prior to the conclusion of spring semester. They shall take office on July 1, serve ~~for one (1)~~ **until June 30 of the following** year, and are eligible for re-election.
- (c) Powers and Duties of the LAC.
- (I) ~~To~~ **R**review and make recommendations concerning courses proposed for the Curriculum.
 - (II) ~~To~~ **R**review and make recommendations concerning Curriculum courses nominated for inclusion in the Guaranteed Transfer (GT) Pathways General Education Curriculum.
 - (III) **Establish criteria for when transfer courses fulfill Curriculum requirements.**
 - (IV) **Review student policy exception requests for Curriculum courses.**
 - (V) ~~To~~ **R**recommend modifications to the Curriculum.
 - (VI) ~~To~~ **d**Develop, **request,** and **maintain review Curriculum** data ~~on the Curriculum.~~
 - (VII) **At the discretion of the LAC,** ~~To~~ make an annual report on the status of the Curriculum to the Assistant Vice President of Undergraduate Studies.
 - (VIII) ~~To~~ **a**pprove bylaws governing LAC procedures.
 - (IX) ~~To~~ **d**Develop and implement a program for assessing the Curriculum.

- (X) ~~To~~ Carry out other duties related to the Curriculum as assigned by the Assistant Vice President of Undergraduate Studies.
 - (XI) ~~To~~ Ensure that adopted bylaws are consistent with the council and board descriptions found in the Faculty Constitution 2-3-101 Preamble through 2-3-113 Approval.
 - (XII) ~~To~~ Submit written requests to the Faculty Senate Codification Committee to review any change in its bylaws prior to adopting such a change. Rationale for the revision must accompany the request for review. The Codification Committee will review the proposed bylaw change for consistency with the Constitution, and will send its review results to the chair of the council or board.
- (d) ~~Core~~ Curriculum **Category** Committees.
- (I) The Assistant Vice President of Undergraduate Studies shall, with the advice of the appropriate Deans, department chairs/school directors, and approval of the Faculty Senate, appoint members of the faculty to six (6) ~~Core~~ Curriculum **Category** Committees to aid the LAC in its work with the Curriculum. The committees, their areas of responsibility, and their membership are indicated below. Appointments shall reflect the disciplines offering courses in the relevant areas and their subdivisions.
 - (A) Written Communication and World Languages: four (4) members; two (2) from Written Communication; two (2) from World Languages.
 - (B) History, Literature, and the Humanities: five (5) members; three (3) from Literature and Humanities; two (2) from History.
 - (C) Philosophy and the Arts: five (5) members; three (3) from Arts and Expression; two (2) from Ways of Thinking.
 - (D) Social and Behavioral Sciences: five (5) members; two (2) from Economic or Political Systems; one (1) from Geography; two (2) from Human Behavior and Social Systems (e.g. Anthropology, Communication, Sociology, and Psychology).
 - (E) Mathematics and Natural Sciences: seven (7) members; two (2) from Mathematics; three (3) from Physical Sciences (e.g. Earth Sciences, Physics, Chemistry); two (2) from Life Sciences (e.g. Biology, Sports and Exercise Science, Nutrition).

- (F) International and Multicultural Studies: five (5) members; two (2) from International Studies; three (3) from Multicultural Studies.
- (II) Appointments to the above committees shall be for three (3) years, **commencing on July 1 and ending June 30.**
- (III) At least thirty (30) days prior to the end of the spring semester, each committee named above shall elect a chair from its membership. The chairs shall be voting members of the LAC. The term of office for all chairs shall be for one (1) year, commencing on July 1 **and ending on June 30.**
- (e) Relationship to the Undergraduate Council. The UGC shall elect one (1) of its members to serve on the LAC. The chair of the LAC shall send a copy of all policy recommendations to the UGC to review as to their implications for the University curriculum.
- (f) Relationship to the Faculty Senate.
 - (I) Each policy recommendation made by the LAC shall be forwarded to the Faculty Senate for approval, and unless vetoed by the Faculty Senate within sixty (60) working days of its receipt, which must include three (3) regularly scheduled meetings of the Faculty Senate, shall be deemed to have been approved by the Faculty Senate.
 - (II) The chair of the LAC shall forward to the Faculty Senate the minutes of each of its meetings in a timely manner.
- (g) Staff and Support Services. The Assistant Vice President of Undergraduate Studies shall provide staff and support services for the LAC.