

Application for Exception to Investigator Eligibility Policy

Name, Title:

Email:

Phone:

Refer to UNC's [Investigator Eligibility Policy](#) to determine your eligibility to serve as an investigator on an externally funded project. To request an exception to the policy, email this completed form to Office of Research & Sponsored Programs (osrp@unco.edu), with subject line "PI Eligibility." **Note that sponsors may require additional information or documentation.**

Identify (X) your UNC affiliation in relation to this request and complete supplemental information as applicable:

<input type="checkbox"/>	Onboarding – <input type="checkbox"/> New Faculty or <input type="checkbox"/> exempt staff – Start date:	<input type="checkbox"/>	Postdoc – Faculty mentor: – Unit:
<input type="checkbox"/>	Visiting or Affiliate faculty – Unit:	<input type="checkbox"/>	Current UNC exempt staff – Title:
<input type="checkbox"/>	Retired/Separated UNC faculty or exempt staff – Separation date:	<input type="checkbox"/>	Student – Undergraduate or Graduate (select one)
<input type="checkbox"/>	Contract Renewable Faculty without an expectation of scholarship	<input type="checkbox"/>	Other (please clarify)

Provide information about the proposal or existing project for which you are requesting PI or Co-PI eligibility:

PROPOSAL/PROJECT INFORMATION	
Sponsor:	
Funding program/RFP:	
Your requested role:	<input type="checkbox"/> PI <input type="checkbox"/> Co-PI <input type="checkbox"/> Co-I
--If Co-PI or Co-I, identify the PI:	(Name, Title, Unit)
--If student or post-doc, does sponsor allow or require student/post-doc as PI/Co-PI/Co-I?	<input type="checkbox"/> Required <input type="checkbox"/> Allowed <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
Project title	
Proposal due date:	
Proposed Start-date	
Project duration:	
Anticipated budget:	



Office of Research
Office of Sponsored Programs

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Attach the following to every request: (attach additional pages, as necessary)

- (1) Request/Call for Proposals from sponsor (weblink, pdf, other format as provided by sponsor)
- (2) Current copy of requestor's CV
- (3) Additional page(s) to justify requestor's designation as PI or Co-PI. At minimum, describe the role and contribution to the merit of the project. Other relevant, supporting information may also be included.
- (4) Other documentation, as outlined in the [Principal Investigator Policy](#)

APPROVALS

1. **Applicant Certification:** I agree to serve as principal investigator or co-principal investigator (as indicated above), and I will comply with all applicable University of Northern Colorado policies and procedures and all sponsor requirements.

Signature

Date

2. **UNC Recommendations:** I recommend the approval of the requested PI or Co-PI eligibility. By signing below, I accept responsibility, and agree that my unit will cover any costs that might be disallowed by the sponsor due to this individual's involvement on or departure from the project.

Chair or Director Name

Signature

Date

Dean/Vice President/Designee Name

Signature

Date

3. **FOR STUDENT REQUESTS ONLY: UNC Faculty Recommendation:** I recommend the approval of the requested PI or Co-PI eligibility. I agree to be responsible for fiscal management of the award, and to assist the student and oversee other aspects of project conduct and administration.

Faculty PI Name

Signature

Date

4. **UNC Institutional Approval:** Based on the information provided in this request and the recommendations given above, I approve the requested PI or Co-PI eligibility. Should any circumstances change, this approval may be revoked at the discretion of the AVPR.

Associate Vice President for Research (AVPR)

Signature

Date