

Dear Faculty,

We are writing to inform you about a new “**automated notification of withdrawal**” process, developed in response to faculty requests and in consultation with Faculty Senate Chair, Dawit Senbet.

Starting Monday, November 6th, this automated process will send email notifications to instructors when a student withdraws from their course. These notifications will run on a daily basis. If a student withdraws from one of your courses, you will receive an email from no-reply@unco.edu informing you of the course section, student name, and withdrawal date. Please note that notifications will only be sent to the primary instructor of record, and notifications will only be sent after the drop deadline of a course has passed.

The way you choose to utilize this information is entirely at your discretion. We hope that timely information about student withdrawals will assist you in managing your end-of-semester workload and submitting final grades.

Special thanks to the [BIDE](#) team for their swift development and implementation of this process.

Best regards,

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