



**Professional Administrative
Staff Council**

PASC Business Meeting

October 3rd, 2023

Campus Commons 2201 or [Teams](#)

1. Call to Order
2. PASC Business
 - a. Open PASC Liaison positions
 - i. Student Senate
 1. Audry Stutler – “What is the commitment?”
 - ii. Faculty Senate
 1. Jamie Cobb
 - iii. Periodic Evaluation of Administrators – Steering Committee
 1. Let Kirsten Fleming, Provost & Executive Vice President know by 10/6
 - a. Heather McKim – Check to see if remote (get back to them)
 - b. New Members – 7 vacancies
 - i. Have until 10/6 to nominate
 1. 7 nominations
 2. <https://www.unco.edu/professional-administrative-staff-council/>
 3. Once it closes, we will send them more information, then do an election form
 - ii. Thoughts?
 1. Interim Dean, Jayne Blodgett
 - a. Would like to be involved in PASC
 - b. Compensation conversation
 - i. Priority: Salary equity
 - ii. CSC will be receiving a raise soon
 - iii. Ask Andy where we are at in the process
 - c. “Deans representative on faculty senate.” – Jamie Cobb
 - d. “I agree with those concerns, and I joined PASC for this reason. I was involved in salary conversations, but our involvement in those conversations seemed to fizzle to nothing.” – Kathy Zellers
 - e. Things have been stopping at HR
 - i. They are still looking for a Director of HR
 - ii. Jamie Cobb – “I think they are looking for a compensation specialist in the Director search.”
 - iii. “What exactly is happening with the search for a new HR director?” – Patrick Johnson
 1. They are using a 3rd party company at this time

- f. If they are not involved in the current dean's group, then we should revisit this
 - i. Option: Rewrite the bylaws
 - ii. We can create an amendment
 - g. Heather McKim – Deans may already be apart of upper leadership groups
 - i. Kathy Zellers agrees with this
 - c. Review – Meeting with Andy
 - i. 360 leadership review – 6 members of upper administration
 - ii. Ombudsperson – to launch the search soon
 - 1. Ombudsperson – mediator for staff relation conversations
 - a. Berry Kroeger – “ombudsperson help with conflict resolution”
 - iii. Talked about what future pay increases could look like, but Andy didn't have much to add, so it is something we will have to circle back to
 - d. Events
 - i. Costume Contest
 - 1. 7 RSVPS: [Online Survey Software | Qualtrics Survey Solutions](#)
 - 2. Andy has attended in the past
 - 3. Prizes
 - 4. The event will be at a later time of the day
 - 5. Oct. 31st from 3:30pm-5pm in the University Center
 - 6. Shared RSVP in chat
 - 7. Kendra has access to the website
 - ii. Homebuying Sessions
 - 1. Virtual Lunch & Learn
 - a. Oct 11th from 12-1pm via Zoom
 - 2. In Person Lunch & Learn
 - a. Nov 9th from 12-1pm in Campus Commons 2204
 - 3. Brad and TJ are great educators
 - 4. Is not only for first time home buyers
 - e. Interim Director of Human Resources, Sarah Chase
 - i. Attending a future PASC meeting
 - ii. Preliminary information about anticipated adjustments to health benefits for this upcoming plan year
3. Open Comment
 - a. Heather McKim – UNC's premiums are higher than other institutions
 - i. https://uncoedu-my.sharepoint.com/:x/g/person/heather_mckim_unco_edu/Ed4o51uqoNhlp9FQlxYk-FABZ-WcxryVHHeITDo1S7xaGQ?e=yZSct3
 - ii. Staff climate survey – concern in health benefits
 - iii. Ask Tobias if they can come present to us on how the climate survey went

Attendance:

In-Person

- **Alex Hilton**
- **Rebecca Thomas**

- **Rachel Borum**
- **Kendra Schneider**
- Vanessa Chavez
- Jill Zamarripa

Virtual

- **Jamie Cobb**
- **Crystal Ibarra Santoyo**
- **Kathy Zellers**
- Audry Stutler
- Kirsten Ranalli
- **Heather McKim**
- Lucas McCamon
- Patrick Johnson
- Berry Kroeger

Were not in meeting 1hr in:

- Beckie Croissant
- Savana Estrada