

Liberal Arts Council Meeting
Campus Commons 2201
November 19th, 3:30-5:00p.m.
Minutes

Present: L. Amor, C. Bebee, B. Casey, J. Cherico, R. Dineen, N. Geisendorfer, N. Matchett, M. McKeown-Kelley, S. Mannello, C. McMahan, H. Muller (Chair), J. Smith (T. Wood), T. Smith, T. Wood
Zoom: M. Fryer, C. McClatchey, A. Steele,
Absent: M. Berg (sabbatical)

Call to Order 3:31pm

Approval of the Agenda approved without objection

Approval of the Minutes of the Last Meeting (11/05/24) approved without objection

Reports

- [Chair's Report](#) – (Muller)
 - LAC Course Cleanup Project (for 25/26 catalog)
 - See AVP Report
 - Direct Assessment Follow-up
 - Muller reaching out to:
 - AST/PHYS
 - BIO
 - CHEM/BREW
 - ESCI/GEOG
 - SCI 265/266
 - FND
 - SES
 - DA Follow-up Continued
 - Seeking to set up Meetings in January or early February with Unit Lead and Faculty.
 - Once meeting dates are set, Chad will send data to unit in a timely fashion prior to meeting.
 - Once have met with all units, will invite all unit leads to Council as did with history following the pilot.
 - Chad and Heidi still revising follow-up questions (discussed with Aaron Haberman last year) designed to guide units in writing a report to the LAC reflecting on their experience with LAC direct assessment and thoughts about how the process and the data will inform them going forward.
- Standing Reports
 - GE Council (Matchett) – met 11/18/24
 - Update on SB 24-164:
 - State statute amended to add new rights to Student Bill of rights (timely transfer information and the right to appeal), remove '200 level' requirement for World Language courses in gtP, and remove outdated reference to CU Boulder's old gen ed program.
 - Continued discussion of state level appeal process and what courses might be flagged as "problematic in transfer." Working group likely to be formed.
 - STAAs currently under review will continue into spring at the request of some other

- institutions. UNC has confirmed participation in the current form.
- AVP of Undergraduate Studies (Matchett) –
 - Update on Degree Planner/Course scheduling project
 - All colleges received Degree Planner reports to assist with scheduling for Fall 24. Incoming student demand for LAC courses allocated to courses based on historical demand.
 - The first LAC placeholder report will be pulled prior to Thanksgiving; I will bring it to Dec 2 LAC meeting and can continue discussion in Spring.
 - All LAC courses requiring gtP status and/or rotation planning are now in the workflow.
 - Curriculum Category Committee Reports
 - Written Communication & World Languages (Wood) – No report. Haven't received a response from SCI 225 confirming the removal of the course or not. Matchett confirmed that the course has been deactivated.
 - History, Literature & Humanities (Smith) – No report
 - Philosophy & the Arts (Casey) – Findings of course review will be shared.
 - Social & Sciences (McMahan) – Report on syllabi in new business
 - Mathematics & Natural Sciences (Steele) – No report
 - International & Multicultural Studies (Muller) – No report. Items under new business
 - Ad Hoc Committee Reports
 - Assessment & Curriculum (Muller)
 - Report from Director of Assessment (Bebee):
 - Update from [DA Follow-Up Meeting with ANT](#) – The follow-up meeting went well. They were part of the quality improvement project with Bebee in AY 23-24 and are willing to share meetings and talk with others.
 - Outreach & Communications (chair TBD)

Unfinished Business

- Indirect Assessment [Student Survey](#) (updates and contacting Sonia for delivery options)
- Follow-Up for Academic Units with Missing Direct Assessment Data (continuing)
- UNC General Education Foundational Skills Credential (Spring)
- Mapping on Course Syllabi (ongoing)

New Business

- Courses in the Workflow: [To Be Reviewed](#)
 - PTA
 - ANT 292: Culture and Conflict – Adding gtP status-LAA3 adding to LAC – LAA3
 - CCC suggests adding the Board Policy requirements regarding closures. Matchett noted we have a standard statement Margaret can add at the top of all courses re model syllabus language to get through this year.
 - ART 178: Ancient to Medieval Art History – New course – LAA1
 - ART 179: Renaissance to Modern Art History – New course – LAA1
 - ART 180: Contemporary Art History – New to LAC status – LAA1
 - MOTION: Casey moves to accept recommendations and recommend approval for ANT 292, ART 178, ART 179, and ART 180, seconded by Geisendorfer.
 - VOTE: Motion approved unanimously

- MNS
 - SCI 266: Earth and Life Science – Adding gtP status – LAS1
 - Technical fix update to syllabus will be made and edited syllabus uploaded to workflow.
 - ENST 100: Introduction to Environmental Studies – Modifying catalog wording for course description – LAS1 **[Notification]**
 - Note in workflow that MNS CCC will reach out with syllabus suggestions.
 - MOTION: Casey moves to recommend approval for SCI 266 and ENST 100, seconded by Geisendorfer
 - VOTE: Motion approved unanimously
- SBS
 - PSY 247: Adolescent Learning and Motivation – Adding gtP status – LAB3
 - GEOG 218: Emerging Asia – Adding gtP status LAB2
 - GEOG 200: Geographies of People and Places – Changing title and description of course – LAB2 **[Notification]**
 - COMM 223: Intercultural Communication – Adding IS Designation – LAB3
 - The CCC suggested a few changes to clarify how the SLOs are being met.
 - MOTION: Geisendorfer moves to recommend approval for PSY 247, GEOG 218, GEOG 200 and Muller moves to recommend continued status in LAC & LAB 3 with suggestions for improvement for COMM 223, seconded by Casey
 - VOTE: Motion approved unanimously
- HLH
 - ENG 205: World Folklore and Fairy Tales –Finalizing Change from Variable to Fixed Title – LAA2
 - ENG 262: Literary Voices from Around the World – Finalizing Change from Variable to Fixed Title – LAA2
 - ENG 263: Western World Literature – Changing Course Title and Catalog Description – LAA2 **[Notification]**
 - MOTION: Casey moves to accept recommendations and recommend approval for ENG 205, ENG 262, ENG 263, seconded by McMahan
 - VOTE: Motion approved unanimously
- WCWL
 - Art 224: Research and Writing in the Visual Arts – New to LAC status – LAW2 **[see discussion]**
- IS/MS
 - GEOG 218: Emerging Asia – Awaiting IS chart and on-syllabus mapping 11-14/Salo
 - ENG 205: World Folklore and Fairy Tales – Awaiting IS chart 11-14/Cornish
 - ENG 262: Literary Voices from Around the World
 - Muller will have a report on Dec 3rd meeting
- Coming on 12/3!
 - HON 267: Culture and Consciousness – New Course to LAC – LAA3
- Discussion LAW2 and LAW3 Courses – [Appendix A](#) was sent with ISR Memo to LAW2 courses

- Proposed to be LAW2 – last year WCWL CCC brought forth a recommendation for all existing disciplinary focused CO-2's to convert to CO-3. Report was brought to LAC and was discussed resulting in attaching Appendix A to the ISR memo. SCI, PVA, and MCB received Appendix A.
 - Wood believes it would be contradictory on what was discussed with units in Appendix A to approve and review ART 224 as CO-2
 - Since ART specifically has not yet received Appendix A, as a CO-2 the course should be kicked back and provide Appendix A and rational asking ART 224 to convert to CO-3
 - Nancy recommends very clear communications since Councils currently posted guidelines do not indicate departments must apply for CO-3.
 - Wood added that there was a blurb included in the Appendix and should be included in the email that will be sent.
- Question, aren't all gtP course 100 or 200 level?
 - Wood clarifies the only exception to this is CO3/LAW3; State requires take two writing courses in sequence CO1 and CO2, or CO2 and CO3.
 - We currently only have one LAW3 course which is why we have approved student exception requests for two LAW2 courses when could not work LAW 3 course into schedule. It would be good to have more LAW3 options
- Do we want to formally require that Art make this a CO-3 course?
 - Wood would strongly advocate changing to CO-3
 - Casey stated that since PVA has a 100-level course the faculty teaching it will not want it to go to a CO-3.
- Are we at the recommended stage or required stage?
 - Dineen has taught the course and agrees that it should be CO-3
- Matchett asked if ART 224 can be mapped out in a way that aligns with as a CO-3?
 - Wood clarifies that yes, the course as submitted could be mapped that way.
 - Wood can also assist in converting to ART 224 to CO-3
- Matchett suggests that before next year's catalog the Council come to a resolution about converting to CO-3.
- Muller clarifies that units could decide to keep course at 200 as a course in the major only or could decide to convert to CO-3 and still be part of the LAC.
 - Wood adds that the concern of units likely would be that students would then need 9 credits of writing, when the LAC requirement is 6.
 - However, a Directed Self-Placement Survey was put in place last year which allows student to self-place into CO1 or CO2 as starting place in writing sequence, rather than having placement being test score driven.
 - This means any unit can require a LAW 3, and students can choose to place in to LAW 2 regardless of incoming testing. (Students can also take all three courses if they think they would benefit and have room.)
- Matchett encourages Council to review and see if current 200 levels that should be 300 are in programs as major requirements.
 - We have communicated around this, but it has not been through and clear
 - Should have additional communication with units that do require current CO2 courses in the major.

- Dineen thinks the libraries will support Woods proposal because the library sees students coming from disciplinary writing courses not knowing what to do.
- Bebee agrees with Wood's recommendation and states that with the conversion would be of assistance thinking through what learning is being assessed in CO2 and CO3 courses.
- Wood moved the following:
- Disciplinary writing courses in the LAC need to be proposed at the CO-3 level; units with existing CO-2 course in place they have until their next scheduled ISR to convert it to CO-3 but are encouraged to modify prior to ISR deadline.
 - Matchett mentions that the next ISR deadline is unclear and suggested friendly amendment of three years/28-29 catalog.
 - Casey Seconds with the friendly amendment.
- Discussion
 - Muller new course was proposed at CO2 level that is not a CO2 course and this is reason why the council felt the need to clarify now.
 - Confusion links back to 2016 and grandfathering in existing courses to CO2 with UNC core curriculum change.
 - Currently there are inconsistencies in placement practice due to different pre-requisite language across LAW2 classes. ENG courses have been updated to new testing (SAT) thresholds and have added a Directed Self-Placement Survey. If discipline specific CO2 converted to CO3 inconsistencies in writing placement will be eliminated.
 - McMahan suggests having a recommendation from CCC at the next meeting before moving forward.
 - Only CCC chair Wood has reviewed ART 224. Will have full CC review for next meeting and bring recommendation to next council meeting.
 - McClatchey stated it will be helpful to see what courses are listed at LAW 1, LAW 2, LAW 3 and then include a new proposed list with the conversion.
 - She would want to know what specific course would be changed since students would need either LAW 1 and 2 or LAW 2 and 3, which can be controversial for students bringing in LAW 1.
 - Business does require BA 205 in major and so changing to CO3 would likely necessitate changes.
 - McKeown-Kelley pulls from current catalog that have ENG 123, and ENG 225 and four disciplinary CO2s BA 205, PVA 152, SCI 225 (now deactivated) and SCI 291.
 - McClatchey states that the committee needs to discuss more on clearer language and how to communicate this to faculty.
 - Another friendly change to the motion: Matchett states an item that can be included in the motion - LAC will provide operational information by end of Spring 25 (meaning we will have website updated and language established)
 - The catalog won't need to be updated until conversions are received.
 - Will we see students opt for the upper levels on self-placement when not best matched for those courses?
 - This is something to consider and interesting to see.
 - Wood shares some research on how much better students do in writing courses when they are the ones who choose which course to take.

- MOTION: Wood moves that all newly proposed disciplinary courses must apply for LAW 3, and all existing disciplinary specific writing courses should be converted to LAW3- CO3 by the 28-29 academic catalog year. LAC will provide operational information on the website and to affected units by the end of Spring 25.
- VOTE: Motion approved with one abstained.
- Wood agreed to develop initial communications/outreach documentation by early Spring.

Comments to the Good of the Order

Adjournment 4:55pm