**Internship Application Form**

**COMM 492**

**University of Northern Colorado**

**Before completing this form, students should carefully read the “Internship Process” described on the communication studies Website in order to determine their eligibility.**

**Students must attach a two to three page paper describing their job duties/responsibilities and how the internship applies to communication concepts from communication courses at UNC.**

**This completed form and the two to three page job description should be emailed to the communication studies internship coordinator, Jarae Fulton (at** **Jarae.fulton@unco.edu****) and copied to the department chair, Dr. Charles Soukup at (Charles.soukup@unco.edu)**

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| Name       Date       |
| Bear Number       Email Address       |
| GPA in Communication Courses        |
| Internship Credit Hour (1-6)       |
| Semester/Year       |
| Internship Begin Date       Internship End Date       |
| Name of Host Organization       |
| Name of Job Supervisor       Job Supervisor Phone       |
| Where work will be completed       |
| Intern Contact Phone       |
| Expected Completion Date of Written Report and Evaluation       |

Note: The internship application is not completed until the “Job Supervisor Approval Form” has been received by Dr. Soukup. You will be notified of the approval/disapproval of your internships via email.