

**Order of Business**

**41st Administrative Minutes**

**University Center Columbine Suites, 5:30PM**

**September 1st, 2021**

1. **Call to Order**
   1. Meeting began at 5:32pm
2. **Roll Call**
   1. **Get-to-Know-Your-Senate-Question:** In one sentence, why did you join Student Senate (or your respective governing body for our representatives)?

17 of 19 voting members present.

1. **Special Reports**
   1. Emily from the Purchasing Office
      1. Work copy form: overview of items bought and amount of spending. $1,000 spending limit. Cannot be used for internal (UNC) purchases. No more than a 20% tip if at a restaurant. Reminder: tax free.
         1. Need a signature from Briauna or Evan to get the P-Card.
      2. Caterina, Quentin, and Enrique have budgets. Send them what you want to purchase and, if approved, collaborate with them to work with Briauna to get approved/denied. Take that email to the card office. Request that funding two weeks in advanced.
2. **Public Comment**
3. **Cabinet Reports**
   1. President
      1. Faculty Senate meeting on Monday- starting a Students First Initiative. Looking for student leaders to join committee.
      2. 80% of students are vaccinated and 90% of faculty.
      3. 6:30 BSU meeting tonight!
      4. Exhibit at CC. Check it out!
   2. Student Trustee
      1. NO REPORT.
   3. Director of Campus Relations
      1. UNC swag and apparel
      2. UNC library potential events
      3. School of Biology’s fall kickoff
      4. Preparation for Fall Town Hall: October 6th or 20th
   4. Director of Finance
      1. ITECH
         1. IT fund to different departments. Student fee funded = eligible to apply. Finance committee will decide.
      2. P-CARDS
   5. Director of Student Affairs
      1. Constitution Day and Labor Day materials
      2. Weekly Zoom Town Hall?
      3. One application in for PVA! Will schedule meeting with them.
   6. Election Commissioner / Parliamentarian
      1. Student concern expression
         1. Information sharing.
   7. Student Rights Advocate
      1. Student Judiciary and Grievance Process
         1. A lot of grievances were filed in the wrong place this past year.
   8. Chief of Staff
      1. EVENTS:
         1. HIGHLY ENCOURAGED: State of the University address, September 8th 3:30-5:30
            1. Discussing outlook for this year. Speakers: Enrique, Roni Secord (Classified Staff Council Chair), Kendra Schneider (Professional Administrative Staff Council Chair), and Oscar Levin (Faculty Senate Chair).
            2. Only reasons to not be there: class, sick, work. Will be counted as office hours.
4. **College Senator Reports**
   1. College of Education & Behavioral Science
      1. Scheduled meeting with dean
      2. Psi Chi meeting
      3. FSO start biweekly meetings tomorrow at 11:30
      4. Student issue: Gunter picture representation. Stereotype threat.
   2. College of Humanities & Social Sciences
      1. Scheduled meeting with dean
   3. Monfort College of Business
      1. Scheduling meeting with Dean
   4. College of Natural & Health Sciences
      1. Scheduling meeting with dean
   5. College of Preforming & Visual Arts
      1. Meeting together so we have a plan before going to our new dean
      2. Auditions for ensembles happened this week. Excited things to come!
5. **Representative/Committee Reports**
   1. Leadership for Environmental Action Fund (LEAF)
   2. Student Judiciary
   3. Residence Hall Association
   4. Graduate Student Association
      1. Movie on Friday.
      2. Wednesday, Sept 9th- 10am. Active Shooter defense. Everyone welcome.
      3. 18th Self-defense class at the Rec Center.
      4. Grant funding to students for professional development opportunities.
   5. PASC
   6. Faculty Senate
   7. Classified
6. **Unfinished Business**
7. **New Business**
   1. **PRACTICE LEGISLATION:**
8. **Closing Remarks/Other Business**
   1. **Confirmation of Jenni Harding as the Chair of the Academic Appeals Board**
      1. According to Board Policy 2-1-204(4), the Academic Appeals Board Chair must also be confirmed by the Student Senate.
      2. CONTEXT: Students may appeal any academic decision that they consider arbitrary or capricious, or contrary to University policy.
      3. Jenni Harding has been invited to our meeting on September 8th- come with any and all questions for her that will make you confident to either confirm or deny her appointment on the 15th.
   2. **Committee Assignments:** senators should have one representative in each of the committees. There will be opportunities to switch committees throughout the year, if wanted/needed. The committees are as follows:
      1. **Academic Affairs Committee:** Empowering students academically through the use of conference grants, academic excellence awards, and other programs.
      2. **Finance Committee:** empowering students through the implementation and allocation of student fees.
      3. **Student Affairs Committee:** empowering students to inspire change through communication and campus involvement.
      4. Each college must fill out the survey here by the start of meeting on the 8th <https://unco.co1.qualtrics.com/jfe/form/SV_9F8Nu7t9ggkGkKO>
9. **Adjournment**
   1. Meeting adjourned at 6:25pm