

## Open Educational Resources and Professional Development Graduate Assistant

The University Libraries and the Graduate School are excited to offer a joint Graduate Assistantship position to support the ongoing work of the Affordable and Open Education Resources committee and the research programming for graduate students and early-career faculty. The GA will report to supervisors in both the University Libraries and the Graduate School.

### AOER Responsibilities:

The University Libraries' Affordable and Open Education Resources graduate assistant will work closely with and report to the Textbook Affordability Librarian to support the work of the UNC Affordable & Open Educational Resources (AOER) [committee and the University Libraries Scholarly Communication Department research programming \(e.g., Bear Grads workshops and other programs\)](#). Affordable and Open Educational Resources are teaching, learning, and research materials that are either free or very low cost and may include legal permissions for revision and reuse by others.

Through a variety of methods, primarily focusing on digital object creation and revision, marketing, outreach, and event planning, the student will help promote learning and awareness related to AOER. This position requires an individual who can use technology to create and maintain videos and online guides, create marketing materials (such as social media posts, blog posts, Around UNC posts, etc.), and assist with event planning and support.

Relevant activities include but are not limited to creating social media posts and marketing materials to alert the UNC community about opportunities, events, and information related to AOER; maintaining communication with Student Government Association (SGA) and other student groups; and activities related to Open Education Week (early March 2025). This position will assist with other projects related to AOER support as necessary. The successful candidate also has the opportunity to serve as one of the student representatives on the UNC AOER Committee.

The position requires effective communication skills, basic comfort with online technologies, willingness to learn new skills, and the ability to be a self-starter. Orientation and training will be provided. The successful candidate will work 20 hours per week (flexible times). The general expectation will be onsite work, either in the Michener Library or the Graduate School, and there is some flexibility if the GA needs a hybrid option. There is the option of office space in the Michener Library or workspace within the Graduate School office.

### Professional Development Responsibilities:

The Graduate Assistant will work with the Scholarly Communication Department of the Libraries and with the Associate Dean of the Graduate School to plan and communicate about professional development workshops for graduate students. The responsibilities include understanding the needs of graduate students in areas such as scholarly writing and research skills and working with the Libraries and Graduate School to develop appropriate programming. The student will support scheduling of workshops, communication with faculty/staff, advertising of workshops and events, and transition of materials to online platforms where they are accessible at students' convenience (including workshops from the annual teaching conference and the GA conference).

This position is for Fall 2024 and Spring 2025 semesters and offers an excellent opportunity to learn about and contribute to AOER initiatives and to support the needs of graduate students.

## Learning Outcomes

The graduate student will:

1. Develop an understanding of the principles of AOER and their impact on teaching, learning, student success, and DEI.
2. Develop proficiency in using a variety of platforms to create digital objects, online guides, videos, etc.
3. Acquire skills in creating marketing materials and adapting materials for different audiences and contexts.
4. Develop an understanding of graduate student professional development needs.
5. Develop proficiency in planning workshops and communicating with various stakeholders.

Applications from Masters, Specialist, or Doctoral students are welcome. The stipend rate is:

Masters or Specialist student: \$12,913 for the academic year (August 19, 2024-May 9, 2025)

Doctoral student: \$14,749 for the academic year (August 19, 2024-May 9, 2025).

In addition to stipend, the GA will receive up to 10 credits of tuition and partial fee waiver per semester at the resident tuition rate.

To apply, please submit a letter of interest and a copy of your resume or CV to [Nancy.Henke@unco.edu](mailto:Nancy.Henke@unco.edu), [Jen.Mayer@unco.edu](mailto:Jen.Mayer@unco.edu), and [Cindy.Wesley@unco.edu](mailto:Cindy.Wesley@unco.edu) no later than June 19, 2024.