

UNIVERSITY OF NORTHERN COLORADO
STUDY ABROAD PRE-DEPARTURE CHECKLIST



UNIVERSITY OF
NORTHERN
COLORADO

2-3 Months Prior	1-3 Weeks Prior
<ul style="list-style-type: none"> ○ Apply for a passport. ○ Submit your passport copy. ○ Meet one-on-one with your Study Abroad Advisor & Academic Advisor. ○ Apply for a visa (if needed) ○ Fill out a Course Planning Form. ○ Meet with a Financial Aid Counselor to review your budget form. ○ Attend the mandatory pre-departure orientation and breakout sessions. ○ Register for STEP. ○ Read the Study Abroad Handbook. ○ Get any required vaccinations. ○ Purchase plane ticket. 	<ul style="list-style-type: none"> ○ Photocopy important documents (passport, credit cards, insurance card). ○ Notify your bank of your travel plans. ○ Confirm your flight and arrival plans. ○ Begin packing & check baggage limits. ○ Organize medications/medical supplies. ○ Obtain any required prescription letter from physician. ○ Make a list of important contact information: host university, housing address, pick-up service, etc. ○ Buy converters for electronics. ○ Research international phone plans/SIM cards.



Know Before You Go:

- Who is my Study Abroad Advisor?
- Which university will I study at?
- What is my host country like?
- Where will I be living while abroad?
- What is the name of my insurance? What does it cover?
- How am I getting from the airport to my residence?
- Do I know how to access my VOE form?
- Will my transcript be in English, or will it need to be translated?