



UNIVERSITY OF
**NORTHERN
COLORADO**

#596

**AGENDA FOR THE MONDAY, FEBRUARY 28, 2022 FACULTY SENATE MEETING
AT 4:00 P.M. IN UC COUNCIL ROOM**

1. Call to Order
2. Approval of the February 28, 2022 Agenda
3. Approval of the January 31, 2022 Faculty Senate Minutes (See below)
4. Chair's Report
5. Administrative Reports: President, Provost, Board of Trustees
6. Staff Council Reports: Classified Staff Council, Professional Administrative Staff Council
7. Standing Committee Reports: Academic Policies, Codification, Elections, Faculty Welfare,
Salary Equity
8. Student Senate Report
9. Special Orders
10. Special Reports
 - Faculty Senate Scholarship (Benedict)
 - Academic Covid Responsiveness Group Report (Senbet, Vaughan)
11. Unfinished Business
12. New Business
13. Comments to the Good of the Order
14. Adjournment

**MINUTES FOR THE MONDAY, JANUARY 31, 2022 FACULTY SENATE MEETING
AT 4:00 P.M. IN UC COUNCIL ROOM**

Present: Benedict, Blatt, Brewer, Brown, Charley, Cobb, Dietz, Doerner, Endres (Muller),
Feinstein, Fischer, Franklin, Fulks, Gebhardt, Greene, Haddad, Harraf (de la Torre),
Johnson, Kraver, Kyle, Levin, Maxey, Pullen (Han), Schaberl, Schuttler, Senbet, Sileo,
Stoody, Vaughan, Vollendorf, Wieben, Wiegand, Williams, Wood (Muller), Yu,
Zaghlawan

Absent: Applegate, Athanasiou, Benavidez

Guests: Lyons, Parks, Wesley

1. Call to Order
The meeting was called to order at 4:01pm.
2. Approval of the January 31, 2022 Agenda
Approved without objection.
3. Approval of the January 18, 2022 Faculty Senate Minutes

Approved without objection.

4. Chair's Report (Levin):

- Provost candidates will be on campus this week and next week.

5. Administrative Reports:

President (Feinstein): We are holding a town hall for campus on 2/16 from 9:00-11:00a.m.; topics will include enrollment and the university budget. There have been allegations made against the football program; we are taking the matter very seriously and conducting an investigation. We will present the medical school bill at the State capitol on 2/9. The search for a founding dean for the medical school is ongoing. The search for the university's next general counsel is ongoing; Dan Satriana will continue working with us until we find a replacement.

Provost (Vollendorf): We are launching the associate provost search. The search committee includes Jared Stallones, Matt Goetzel, Keiko Krahne, Dawit Senbet, Cynthia Galovich, and Shelly Gaza. Thanks to everyone who volunteered to serve on the search committee. We will be holding a retention summit, bringing stakeholders together to explore how we can work toward better retention.

DISCUSSION:

- Members discussed the lack of communication/transparency regarding the recent decision to close the French and German programs in World Languages.
 - The perception is that there is a lack of clarity about how decisions are reached regarding program closure. It's not clear what metrics/criteria are used to determine whether a program will be closed.
 - Vollendorf acknowledged better communication is needed in this area.
- Academic Affairs will be rolling out academic data dashboards so that the campus community can have access to core data sets.

Board of Trustees (Fischer): UNC has a new trustee, Annette Martinez. The next BOT meetings will be 2/10 and 2/11.

6. Staff Council Reports:

Classified Staff Council (Gebhardt): CSC met last week; we are planning a staff banquet and seeking leave share donations to help those with medical issues. The student who ran the Waste Not food donation program has graduated; we are looking to partner with someone else.

Professional Administrative Staff Council (Cobb): We are sponsoring a Valentine's Day door decorating and poetry contest.

7. Standing Committee Reports:

Academic Policies (Vaughan): We have two items under new business. We are sending revisions to the posthumous degrees policy to Codification.

Codification (Schuttler): We are working on Faculty Senate bylaws revisions.

Elections (Kyle): No Report.

Faculty Welfare (Senbet): We are sending revisions to chair/director policies to Codification.

Salary Equity (Greene): We are bringing HR's workforce/staffing report under special reports.

8. Student Senate Report (Benavidez): No Report.

9. Special Orders

10. Special Reports

- **Academic Covid Responsiveness Group Report** (Senbet, Vaughan): A link to CDC mask recommendations has been added to UNC's covid website. Quarantine and isolation procedures have been updated for this semester. UNC is offering free KN95 and surgical masks at locations across campus.

DISCUSSION:

- Faculty may not require students to submit covid test results. Students should report the issue to the Dean of Students if a faculty member is requiring students to submit covid test results.

- **Workforce/Staffing Report** (Salary Equity)

- Parks presented the FY21 Talent & Workforce Report issued by HR.
 - The report meets the reporting needs of and replaces the previous annual staffing reports.
 - The report contains data pertaining to the workforce trends, benefits enrollment, demographics, turnover data, and more.
 - The report also includes a link to the Human Resources Data dashboard on the HR website.
- Parks plans to post the report online to share with campus more broadly.

DISCUSSION:

- Suggestions for improving the way the student FTE trend line is presented in the graph featuring faculty/staff FTE.
- Suggestions for adding demographic detail in the "Employee Reported Reasons for Leaving" chart.

11. Unfinished Business

12. New Business

- **Leave of Absence policy catalog language** (APC)

- Vaughan and Wesley presented the Leave of Absence (LOA) policy for graduate students; this would be a new policy for inclusion in the graduate catalog.
 - LOA is a temporary pause of graduate study that stops a student's term clock.
 - LOA requires the student to confer with their advisor(s) and appropriate offices regarding impacts of their leave and plans for their return.
 - A student may be granted a LOA for a minimum of one semester and up to one calendar year.
 - Students may request a LOA up to two times during their graduate program; the total time for LOA cannot exceed two years.

DISCUSSION:

- Students must talk with their departments/advisors regarding any potential ramifications (e.g., impacts to degree timelines, cohorts, course scheduling,

practicum availability, faculty retirements, program discontinuation) related to taking a LOA.

- Members noted the importance of keeping written documentation of advisement regarding LOA and ramifications. Such records can be built into and stored in the OnBase form and as well as noted in Degree Works.
- With each individual LOA being limited to up to one year, even if a program is slated for closure, there would still be adequate time to accommodate teach out for students in the program.
- The Graduate School will create a help sheet for students and faculty to help people navigate suitable options for their situation.

MOTION: APC – It is moved to approve the Leave of Absence policy for inclusion in the Graduate Catalog.

VOTE: Approved by voice vote.

• **AAS/AGS transfer policies catalog language update (APC)**

- Vaughan presented revisions to the Transfer Policies and Transfer Credit sections of the undergraduate catalog intended to clarify existing practice by explicitly stating that Associate of Applied Science (AAS) and Associate of General Studies (AGS) degrees are not transferable to UNC and do not waive LAC requirements.
 - AAS and AGS degrees are technical associates degrees.
 - Unlike Associates of Arts (AA) and Associate of Science (AS) degrees [which are transferable degrees that waive LAC requirements], AAS/AGS degrees are not subject to State general education requirements and are not part of STAAs.
 - The individual courses taken as part of AAS/AGS degrees may be transferable or not depending on the type of credit (e.g., vocational credit is non-transferable).
- The proposal also strikes sentences that refer to outdated LAC requirements for majors.

MOTION: APC – It is moved to approve the revisions to the Transfer Policies and Transfer Credit sections of the undergraduate catalog.

VOTE: Approved by voice vote.

13. Comments to the Good of the Order

14. Adjournment

The meeting was adjourned at 5:15pm.

Britney Kyle
Faculty Senate Secretary

Betsy Kienitz
Recording Secretary