

CODIFICATION COMMITTEE

Wednesday, September 25, 2024

CC Room 2200 | 2:00-3:30pm

Minutes

Present: English, Johnson, Kyle, Schuttler, Senbet, Welsh (Dietz), Yu

Absent: Berg (sabbatical)

Called to Order 2:01pm

Approval of the Agenda approved with the addition of the emeritus faculty updates to New Business

Approval of the 11 September 24 meeting minutes approved without objection

Chair's Report/Announcements -

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
 - PEC Bylaws:
 1. The mention of the EBS Dean is not needed
 2. Article II:
 1. Section 1. The Purpose of the PEC
 1. Remove the last sentence of the paragraph about the dean, it is already stated the Board Policy Manual (BPM).
 2. Section 2. Responsibilities
 1. Part (b) – The word “program” at the end of the sentence should be “programs”
 2. Part (f) – “and revise”, revisions to PEC bylaws are not stated in the BPM.
 3. Part (g) is not in the BPM.
 4. References to BPM 2-3-107(4)(e) - Missing (VII) and (VIII) from BPM, why is it set up this way?
 5. Un-highlight the period at the end of subsection (a).
 3. Section 3. Relationship with the Faculty Senate
 1. In the first sentence,
 1. “report” should be replaced with “forward”
 2. “and shall submit a written summary of the PEC’s actions to the Faculty Senate each year before June 30.” Should be replaced with “the minutes of each of its meetings in a timely manner.”
 3. Article III: Members
 1. Look at 2-3-107(4)(d) to make sure this is consistent with BPM.
 2. Section 2. Voting Members.
 1. Subsection a.

1. Insert the Teacher Education Faculty acronym “(TEF)” after “Teacher Education Faculty”.
 2. Should Theatre be added?
 1. K-12 PTEP (Theater)?
 3. “Faculty at Large” should be “TEF at Large”
 2. Subsection b.
 1. Replace “Teacher Education Faculty” with “TEF”
 2. Remove the extra space before the start of the second sentence.
 3. “members at large” should be “the TEF at Large”.
 3. Subsection c.
 1. Replace “Teacher Education Faculty” with “TEF”
 4. Subsection e.
 1. Remove “special” and “of the Teacher Education Faculty”
 2. Change “a” to “an”
 3. Section 3. Non-voting Members
 1. Subsection (a)(i)
 1. Replace “College of Educational and Behavioral Sciences” with “CEBS”
 2. Replace “his/her” with “their”
 2. Clarification is needed for subsection (a)(i) and subsection (a)(ii)
 3. Subsection (a)(iii)
 1. Replace “College of Educational and Behavioral Sciences” with “CEBS”
 4. Subsection (a)(iv)
 1. Remove the “4” and insert a period to end the sentence.
- Check Senate Action Forms against the online Board Policy Manual (BPM) and Regulations

New Business

- Emeritus Faculty Update –
 - There is a \$15 fee to cover expenses
 - There are quarterly meetings, and the next one will be held next week.
 - According to the website the emeritus faculty updates are under university advancement
 - Senbet suggested including a link of the emeritus faculty on the Faculty Senate website, however there is no available list online and would need to purchase that list.
- It was mentioned that the University Regulations are currently listed under the Board of Trustees (BOT), but they should not be connected to the BOT. A suggestion was made to place the link under the "Governance and Safety" section instead.

Comments to the Good of the Order
Adjournment 3:27pm