

CODIFICATION COMMITTEE

Wednesday, November 6, 2024

CC 2200 | 2:00-3:30pm

Minutes

Present: Dietz, English, Johnson, Kyle, Schuttler, Senbet, Yu

Absent:

Called to Order 2:00pm

Approval of the Agenda approved without objection

Approval of the 23 October 24 meeting minutes approved without objection

Chair's Report/Announcements – The undergraduate grader policy from the Academic Policies Committee was returned to them. They accepted some of our recommendations and will review the policy one more time before returning it to us for another review.

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
 1. Tenure Appeals Committee
 1. He/him/his or she/her/hers should be replaced with they/them/theirs throughout the document
 2. Replace “department/ school/ program area” with “academic unit” throughout the document
 3. Article 1: Purpose
 - “program areas” should be “unit’s”
 4. Article 2: Membership
 - C. Term of Office
 - Replace “begins’ with “starts”
 5. Article 3: Definitions
 - Change “C. Department/School/Program Area:” to “C. Academic Unit”
 - With the new definition of “The school, department or free-standing program area housed in an academic college in which the appellant has applied for tenure.”
 6. Article 4: The Appeal
 - A.
 - “insure” should be “ensure”
 1. Insert “that” after “ensure”
 - Insert “(10)” after the “ten” throughout the paragraph
 - “program area” should be “academic unit” in the first paragraph and “unit” in the second paragraph
 - B.

- “his or her department/school director/ program area coordinator” should be “their unit leader”
 - C.
 - Fix indentation
 - Insert “appeal” between “that the” and “file”
 - D.
 - “program area” should be “unit” throughout the paragraph
 - End the second sentence with “within five (5) working days.” Removing “The program are faculty will also be given a deadline for such a response of”
7. Article 5: The Process
- A.
 - “appellant’s” in the second paragraph should be “appeal”
 - Replace “members in good time” with “at least three (3) days”
 - B.
 - “program area” should be “academic unit”
 - Insert a part C.
 - Insert “appeal” before “file”
 - D.
 - Replace “faculty was or was not” with “faculty’s decision was”
 - The second “school/department/program area” should be “unit’s”
 - Labeling was corrected
 - F.
 - “program area” should be “unit” throughout the paragraph
 - End the paragraph “unit leader, dean, and the CAO.”
 - G.
 - “program area” should be “unit” throughout the paragraph
 - Replace “can begin” with “continues (see 2-3-801(3))”
 - Replace the last sentence with “The chair of the Committee shall deliver the final report to the appellant, unit faculty, unit leader, dean, and the CAO.”
 - H.
 - Replace “University Counsel” with “CAO”.
- Check Senate Action Forms against the online Board Policy Manual (BPM) and Regulations
 - Reducing Faculty Seats on Committees
 1. An email was sent to BCC’s addressing the number of members.
 1. Could BCC’s handle work with fewer members?
 2. Grievance Committee, Tenure Appeals, Faculty Research & Publications Board, Liberal Arts Council would like to keep their numbers the same
 3. Academic Appeals Committee is still deciding
 - Schutter will draft a proposal of changing the college equivalency from 4% to 6%
 1. Include the removal of “university college”

1. Schuttler will make note of all the references to University College, and the Tenure Appeals Committee numbering 2-3-902(7), to make sure they are correct in the BPM and UR.
- Number of seats on search committees
 1. The provost would like to reduce the number of faculty members on Academic Affairs related search committees
 1. She believes having large search committees gives off distrust in the school.
 2. Codification does not agree with the reduction of faculty members in search committees and will keep the current policy

New Business

Comments to the Good of the Order
Adjournment 3:19pm