

CODIFICATION COMMITTEE  
Wednesday, November 20, 2024  
CC 2200 | 2:00-3:30pm  
Minutes

Present: Dietz, Kyle, Schuttler, Senbet, Yu,  
Absent: English, Johnson

Called to Order 2:01pm

Approval of the Agenda - approved with the addition of the discussion of 2-3-205 and FAQ's related to Enrollment Budget and Resource Allocation Decisions

Approval of the 6 November 24 meeting minutes approved without objection

Chair's Report/Announcements – No report

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
- Check Senate Action Forms against the online Board Policy Manual (BPM) and Regulations
- Revisit FS Committee Members

- The policy was misinterpreted resulting in a decrease in senators if moved to 6%
- Calculations based on current language (4%)  
374 total voting faculty (excluding UL)  
 $374 * 0.04 = 15$

- EBS –  $78 / 15 = 5.2$  (5 Senators)
- HSS –  $90 / 15 = 6$  (6 Senators)
- MCB –  $29 / 15 = 1.93$  (2 Senators)
- NHS –  $115 / 15 = 7.67$  (8 Senators)
- PVA –  $63 / 15 = 4.2$  (4 Senators)

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25 Senators  
+ 1 UL Senator

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26 Senators total

- These calculations will be added to the election manual and will no longer be submitted to Faculty Senate.

New Business

- Discussion of 2-3-107(2)
  - There are references to the assistant Vice President for Undergraduate Studies (AVP for UG studies) which will no longer exist after July 1, 2025. It will be replaced with the Dean of Undergraduate Studies.
    - Follow up to make sure changes were made.
- 2-3-305 Academic titles:
  - First paragraph:

- Replace the last sentence with “Faculty ranks may not be used for titles.”
  - (I) Visiting Faculty.
    - Insert “tenure and” before “promotion” in the last sentence.
  - (II) Clinical Faculty.
    - Remove “for Clinical Faculty”
    - Insert “tenure and” before “promotion” throughout the paragraph.
  - (III) Research Faculty.
    - Insert “tenure and” before “promotion” throughout the paragraph.
    - Remove “for Research Faculty”
  - (IV) Professional-in-Residence.
    - Remove “for Professionals in Residence”
  - (V) Osteopathic Medicine.
    - Insert “tenure and” before “promotion” in the third paragraph.
    - Replace “evaluation” with “tenure and promotion”
    - Remove “for Biomedical Osteopathic Medicine Faculty”
  - (VI) Clinical Affiliate Faculty.
    - Replace “be demonstrably qualified with” with “show evidence of”
- 2-3-304(1) Affiliate title:
  - First section:
    - “Affiliate status” – Add faculty? Are we trying to include non-faculty? Maybe it needs its own section.
    - Replace “be demonstrably” with “show evidence of” in first paragraph
    - Replace “department/school/program area” with “unit”
  - Second section:
    - Replace “department chair or by the school director if they are in the relevant discipline or their designee if not” with “unit leader or their designee”
    - Replace “department/school/program area” with “unit”
  - Third section:
    - Remove first sentence and start the paragraph with “Affiliate faculty members”
  - Fourth section:
    - Change the whole section to “Affiliate faculty members may be paid an honorarium and/or travel expenses.”
  - Fifth section:
    - (a)
      - insert “and” before “terms and”
    - (b)
      - “will” should be “shall”
    - (c)
      - Replace “pay equity” with “consistency with existing faculty compensation practices.”
    - (d)
      - Replace “not approved” with “denied”
    - (e)
      - Replace “will” with “shall”
  - 2-3-305 Academic titles and 2-3-304(1) Affiliate title will be returned to Faculty Welfare to review the changes made.
- FAQ’s related to Enrollment, Budget and Resource Allocation Decisions

Adjournment 3:34pm