

CODIFICATION COMMITTEE

Wednesday, October 23, 2024

CC 2200 | 2:00-3:30pm

Minutes

Present: Dietz, English, Johnson, Kyle, Schuttler, Senbet, Yu

Absent: Berg (sabbatical)

Called to Order 2:01pm

Approval of the Agenda approved without objection

Approval of the 9 October 24 meeting minutes approved without objection

Chair's Report/Announcements – No report

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
- Check Senate Action Forms against the online Board Policy Manual (BPM) and Regulations

New Business

- Reducing Faculty Seats on Committees
 - EBS – 4 (currently 4) 5.12%
 - HSS – 4 (currently 7)
 - MCB – 2 (currently 2)
 - NHS - 5 (currently 7) 6.01%
 - UL 1 – (currently 1)
 - PVA – 3 (currently 4) 6.34%
 - We should keep at least a minimum of senators in order to function
 - 19 vs 25
 - Board Policy 2-3-106(4)(d)(I) and (II)
 - Change “four percent” to “six percent”
 - It was suggested to reach out to other BCC to determine if their committees are having trouble filling seats
 - The email may read:
 - The full-time faculty has shrunk by 24% in the last 5 years (FY24 statistics). Would it make sense for your committee to shrink the membership by 25% or keep the current number of members? Could you accomplish the same work with fewer members?
 - Things to consider:
 - At – large members
 - Restrictions
 - The Constitutional Review Authority (CRA) seems to be too restrictive.

- Should CRA members be allowed to serve on other committees?
 - Mary will contact department chairs to determine the number of members needed.
 - Meanwhile, she encourages Codification Committee members to consider ideas related to the CRA.
- NHS proposal for Undergraduate Grader from APC
 - Current policy is difficult to find on website
 - At the end of each paragraph insert “, which will be kept by the unit leader.”
 - In the second paragraph insert “with a student’s” between “first contact” and “in the course”
 - For Academic Policies:
 - Where does this policy go?
 - What is the purpose of this policy in general?
 - Are these students given credit, work-study, are they paid, is it an internship, or are they unpaid volunteers? We recommend that you clarify the specifics of compensation (credit or pay).
 - Does the professor select the student? Is the procedure for selecting the student fair? There could be legal issues if it is not an open opportunity procedure. We recommend that you include the procedure.
 - This information should be accessible on this website,
<https://www.unco.edu/canvas/>
 - Also “Canvas” should be a choice in the Index on the UNC website.

Comments to the Good of the Order
Adjournment 3:32pm