

CODIFICATION COMMITTEE

Wednesday, March 27, 2024

CC Room 2200 | 2:00-3:30pm

Minutes

Present: Berg, Dietz, Johnson, Satriana, Senbet, Welsh, Yu

Absent:

Called to Order 2:00pm

Approval of the Agenda approved without objection.

Approval of the 6 March 24 meeting minutes approved without objection.

Chair's Report/Announcements – Would like to get Honorary Degree Policy to next FS meeting.

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
- Check Senate Action Forms against the online Board Policy Manual (BPM) and University Regulations (UR) for accuracy:
- Honorary Degree
 - Received honorary degree descriptions and included the most important sections to include in the policy.
 - Removed examples listed under Doctor of Letters (Litt. D.)
 - Should we include examples?
 - To keep things simple without confusion do not include examples.
 - Remove the requirement of holding a Juris Doctorate and receiving a Doctor of Law.
 - Change “community service” to “community engagement” in Doctor of Human Services
 - Motion: To remove “nonprofit” in the Doctor of Human Services description
 - Vote: 2 – aye / 4 – nay – Motion fails, and “nonprofit” will stay in the description
 - Will bring forth to Faculty Senate.

New Business

- Curriculum Process Policies
 - Curriculum
 - In first paragraph change “concerned” to “affected”
 - Divide sentence,
 - Remove “and” and start new sentence with “These changes”
 - Replace “from the point of view of” with “for their”
 - Remove “questions of” and start sentence “Implementation”
 - Omit “by” before “the CAO”

- Insert “BOT approval is required if ...” to start new sentence
- Remove “result in requirements which” and “the approval of the BOT” end sentence with “by the State of Colorado.”
- In the last sentence, insert “the” after “maximum” and replace “required” with “approved”
- Do you mean “criteria” instead of “credentials”
- 2-3-501 Course Syllabus
 - Capitalize “syllabus” in header
 - Replace “minimally” with “at a minimum” and “before the add deadline” with “by the first day of class” in the first paragraph.
 - 2-3-501(1)
 - Remove “and” before “the course.”
 - Insert “and” in between “objective” and “learning”, remove “/”
 - Replace “under which the course was” with “that were”
 - 2-3-501(4)
 - Replace “for accomplishment of” with “to complete all”
 - Remove “consistent with the start and end dates on the published schedule of classes for the term” and end part (4) with “assignments; and”
 - 2-3-501(5)
 - Updated with the current BPM language.
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- Senate Actions 21-22
- Board Policy Manual 2-3-305

Comments to the Good of the Order
 Great work!
 Adjournment 3:29pm