

## CODIFICATION COMMITTEE

Wednesday, January 24, 2024

CC Room 2200 | 2:00-3:30pm

### Agenda

Present: Berg, Dietz, Johnson, Satriana, Senbet, Welsh, Yu

Absent: --

Called to Order: @ 2:00

Approval of the Agenda: The minutes were approved by unanimous voice vote

Approval of the January 10, 2024 meeting minutes

Satriana provided correction that Shuttler was not present, so the name was removed from Jan. 10 meeting minutes

Chair's Report/Announcements

No report.

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
- #1208, placement of Drop hyperlink?
  - Located and inserted Drop hyperlink "Add Drop and Withdrawal (unco.edu)."
  - Inserted "For further information see" before hyperlink.
  - Finished and sent to Charlie Couch
- Check Senate Action Forms against the online Board Policy Manual (BPM) and University Regulations (UR) for accuracy:
  - Next up: SA #1205:
  - Reviewed and sent to Welfare Committee for discussion

New Business

- Review Salary Equity Committee Bylaw updates:
  - II.A
    - Inserted "-" between "University" and "approved"
  - II.B
    - Inserted "(("Plan"))" in the first sentence after "the annual staffing plan."
  - II.C
    - Insert "salary and benefit" in the first sentence after "Request appropriate."
    - Changed "making recommendations on" to "recommend."
  - II.C.1
    - Inserted "by rank" in the first sentence between "faculty salary" and "at the peer institutions."
    - Changed "will" to "shall" and "on" to "upon" and "mix" to "schedule" all in the second sentence.
    - Changed "pay" to "compensation" and "will" to "shall."

- Inserted “s institutions” to end of last sentence.
  - Comments made by committee:
    - What institutions are out “local peers”?
    - What is their pay schedule?
    - What is the adjunct pay rate at UNC right now?
    - Should adjuncts be in a separate sub-section?
  - Sent back to Salary Equity
- Review Chair/Director Policy:
  - **2-3-103(2) (c)**
    - Is there a reason the word “petition” is used instead of “request”?
  - **3-13-201**
    - **3-13-201(5)**
      - Changed “chair responsibilities” to “Unit Leader Responsibilities.”
      - Changed “workload in their capacity as chair.” to “Unit Leader Responsibilities.”
      - Omitted “in their capacity as chair” in the fifth sentence.
      - Inserted “of their Unit Leader Responsibilities” after “and the dean’s evaluation,” in fifth sentence.
      - Changed "performance as chair’s performance as chair” to “Unit Leader Responsibilities.”
      - Omitted “at the level of.”
  - **3-13-301**
    - Changed “faulty” to “faculty.”
  - **3-13-301(5)**
    - Changed "unit leader responsibility” to "Unit Leader Responsibilities.”
    - Changed “workload in their capacity as director.” to “Unit Leader Responsibilities.”
    - Omitted “in their capacity as director” in the fifth sentence.
    - Inserted “of their Unit Leader Responsibilities” after “unit faculty’s evaluation of the director’s.”
    - struck out “in their capacity as director” and insert “of their Unit Leader Responsibilities.”
    - Changed "performance as director” to “Unit Leader Responsibilities.”
    - Omitted “at the level of.”
  - Sent back to Jeffery Brown

Comments to the Good of the Order

Thank you to Charlie Couch for sending out the link for drops and withdrawals.

Adjournment @ 3:27

