

ACADEMIC POLICIES COMMITTEE

Monday, November 25, 2024

2:30p.m. | UC Council Room

Minutes

Present: Benedict, Cieminski, de la Torre, Heiny, Kyle, Larson, Leatherman, Matchett

Zoom: Allen, Gershwin, Muller, Parker

Absent: Bermudez, Newman

Call to Order 2:34pm

Approval of the Agenda – approved without objections

Approval of the November 11, 2024, meeting minutes – approved with changes made by Benedict

Announcements/Chair's Report (Newman/Benedict) – No report

Reports from Councils

Graduate Council (Cieminski) – The Graduate Council (GC) met last week and discussed credits required before taking the doctoral exam, there may be a need for a policy to address program-specific requirements. GC also reviewed whether academic units are using the GC's version of the AI policy or their own. With that an AI policy will be presented to the APC soon, with Cindy Wesly invited to a future meeting. The council considered the definition of a full-time student in a fully compressed term, which will be discussed at the APC meeting on December 9. GC also has an agenda item for today's meeting.

Liberal Arts Council (Muller) - Met on 11/19. We reviewed several courses including three ART classes new to the curriculum. The remaining courses were part of the project to update our LAC to where all courses align with the state gtP and meet those standards. We also had three notifications of title and/or course description changes to LAC courses. We think we can get all courses updated to gtP status by the end of this semester. We also voted to clarify which courses should be in the CO2/LAW2 category and the CO3/LAW3 categories. We will operationalize this during the spring semester. In our ongoing work on the indirect assessment study survey, we should have a full draft to discuss on 12/3. We will then coordinate with Sonia around delivery options.

Professional Education Council (Paytoe Gbayee) - The PEC would like to celebrate making it through the accreditation visit for all licensure programs. Over the four-day visit last week 450 folks participated in 68 different interviews representing a broad range of students, faculty, community partners, and other stakeholders. The accreditation team is recommending full accreditations for all programs. The full report with areas of strengths and areas to consider for growth will be forthcoming. Final notice of the authorization will come later in the spring after all the final reports have been submitted and we have made it through all of the final hoops. We would like to formally acknowledge the incredible work of Associate Dean Ginny Huang and her

hard-working team making sure all aspects of the accreditation process were addressed and accounted for.

Undergraduate Council (Larson) – Prefix changes are taking place, and the council discussed and reviewed the Shulze Chair positions, including the criteria for the role. UGC expressed support for reviewing the amorous relationships policy.

Student Government Association (Bermudez) – No Report

Special Reports

Special Order

High Priority New Business

- **Graduate Student Low Grade Policy**

- [Draft of policy](#)
- The Graduate Council (GC) proposed that students must maintain a 3.0 GPA to remain in good standing and graduate. They recommend notifying students earlier, at 6 credits instead of 9, if their GPA falls below the threshold, and allowing them 9 credits to improve their GPA. A grade replacement policy is available to assist students in raising their GPA. However, if a student fails to reach a 3.0 GPA after 9 credits, their program would be terminated. Overall, the council views this policy as student friendly.
- de la Torre – How does grade replacement work?
 - The original grade is removed, and the new grade is implemented into the cumulative, it will show in the transcripts with a note.
- de la Torre– Is academic warning and academic probation the same?
 - The word “probation” is troublesome so “warning” is used instead
- Heiny suggests including “cumulative” before “GPA” for clarity
- Matchett – A cutoff date may clear things up and be parallel with what is done on the undergraduate side.
- Leatherman – Whenever their gpa is below 3.0 at any time they will receive the letter?
 - If they are far along in their degree after 6 and get under 3.0 they get the letter.
 - de la Torre – In MBC at any point they get a 3.0 GPA they receive a notification.
- Benedict – How are the letters distributed?
 - Anyone in “probation” a letter will be sent
- Larson – What is the typical workload for grad students?
 - For part time, 6 credits and for full time, 9 credits.
- Cris – When does the clock start?
 - They have 9 credits from that warning point to improve it

- Regarding courses that have a Pass/fail or S/U system, the second paragraph should remain the same.
- A link for the grade replacement policy from the catalog will be included
- Note that the same language is used under “program termination” in the catalog
- Changes will be made to the current language rather than doing an extensive re-write.
- Who are the stakeholders in this case?
 - The graduate school and Registrar’s office
- Cieminski will return the policy to GC for review before moving forward to Codification.

Unfinished Business

- **Curriculum Standards Recommendations** ([folder with documents](#))
 - [Drafted new language for the catalog](#)

- **Micro-credentials/badges** ([folder with documents](#))
 - [Draft Charge for Micro-credentials Review Committee](#)
 - Matchett proposed changes and clarified that, in her understanding, the committee composition will include members who will create the policy and review/approve the micro-credentials. APC will decide on the structure of the committee.
 - Cieminski asked whether there should be two subcommittees, an academic and non-academic.
 - It was suggested that it may be helpful to include someone from the Office of Career Readiness. Also, the current charge does not include any non-academic requirements, which should be added.
 - Benedict sees that the charge could be interpreted as allowing the committee to create a new committee for reviewing/approving micro-credentials.
 - Leatherman mentioned that this is a short-term committee and questioned whether a timeframe should be specified.
 - Larson has concerns about the policy’s inclusivity regarding co-curricular items, such as internships, and raised the issue of internships potentially being subjected to oversight.
 - This policy will need to go beyond individual internships.
 - It was noted that the structure established by this committee will set a precedent for other groups to follow.
 - APC aims to finalize this charge by the end of the semester and create the committees at the start of the next semester.
 - A question to consider is whether members will be appointed or elected.

- **Four-Day Final Exam schedule** ([folder with documents](#))
 - [Proposed Final Exam Rotation](#)
 - [Data on Final Exam Distributions with New Rotation](#)
 - [Final Exam Schedule resolution.docx](#)
 - [Faculty Senate resolution to support](#)

Low Priority New Business

- **General Education Foundation Skills Credential (i.e., LAC “badge”)**
 - [CDHE recommendation](#)

Unfinished Business on hold

- **Academic Calendar: Fall Break**
 - [Comparison of CO Universities terms](#)
- **University Libraries Unit Organization**
 - [UL Proposed Organization](#)
- **NHS proposal for Undergraduate Grader**
 - [NHS proposal for Undergraduate Grader](#)

Comments to the Good of the Order

Adjournment 3:52 pm

Harmony Newman
Chair