

## ACADEMIC POLICIES COMMITTEE

Tuesday, January 16, 2024  
2:30p.m. | UC Council Room

### *Minutes*

Present: Bailey, Cieminski, Heiny, Levin, Matchett, Newman, Senbet  
Zoom: de la Torre, Larson, Leatherman, Muller, Parker, Wieben  
Absent: Allen, Benedict, Couch, Kang, Leonard, Michell

#### Call to Order 2:36

Approval of the Agenda without objection

Approval of the November 20, 2023, meeting minutes approved with the addition of the updates to LAC criteria for the registrars.

#### Announcements/Chair's Report (Levin)

Welcome Lee, the new Faculty Governance Coordinator!

#### Reports from Councils

Graduate Council (Cieminski) – GC approved the internal policy for the use of AI and dissertations and are working through possible change regarding low GPA and 600 courses.

Liberal Arts Council (Muller) – No report. LAC will be meeting February 7.

Professional Education Council (Bailey) – No report. Will be meeting next week.

Undergraduate Council (Larson) – UGC have been working through the curriculum Working Group document. We will need to begin addressing the use of AI relative to undergraduates.

Student Government Association (Michell) – No report.

#### Special Reports

#### Special Order

#### Unfinished Business

- **Curriculum Working Group recommendations**
  - [Curriculum Process Policies.docx](#)
    - Changes should be mentioned, so programs do not impact on another unit.
    - If changes are non-significant then there is no need to go to deans, it can be brought to the committees.
    - Changes to LAC and PEC courses can use the same process for revision for minor changes.
    - Need to start thinking about osteopathic curriculum.
  - [CWG-CreditHourReq.docx](#) (see also [CWG Appendix A.xlsx](#))
    - Upper division in major – some majors require.
      - Make it 50% of minimum major requirements (15 credits)
      - Must narrow down the major vs licensure.
      - Need to get recommendation from UGC before moving forward.
- **Four-Day Final Exam schedule**
  - Data: [SR093835 Fall 2023 Finals per Student per Day.xlsx](#)

Unfinished Business on hold

- **Transfer Student & GR Review of Records** (Registrar).
- **Academic Calendar** Fall break.
- **University Libraries Unit Organization**

New Business

Comments to the Good of the Order

Operationalization of curriculum team

Adjournment 3:50

Oscar Levin  
Chair