ACADEMIC POLICIES COMMITTEE

Monday, April 15, 2024 2:30p.m. | UC Council Room *Minutes*

Present: Allen, Bailey, Benedict, Bermudez, Cieminski, Heiny, Larson, Leatherman, Levin,

Matchett, Muller, Newman, Parker

Zoom: Absent:

Call to Order 2:35pm

Approval of the Agenda approved without objection

Approval of the April 1, 2023, meeting minutes approved without objection

<u>Announcements/Chair's Report</u> (Levin) – This will be the last APC meeting of semester, we will not be meeting on April 29th.

Reports from Councils

Graduate Council (Cieminski) – The final GC meeting is this week – GC will go over the committee did this year and look into curriculum recommendations for graduate school courses.

Liberal Arts Council (Muller) – LAC will have their last meeting tomorrow. LAC will be finishing syllabi reports and reviewing the LAC BPM. Indirect assessments are being worked on. Professional Education Council (Bailey) – No report

Undergraduate Council (Larson) – UGC had their last meeting last week; UGC had a presentation about possible changes to Leadership Studies Minor and CNU Mathematics Pathway.

Student Government Association (Michell) – Results of 24/25 election have been announced and the 2nd reading of their bylaws will take place tonight.

Special Reports

Special Order

- APC Officer Elections
 - o Newman self-nominated for chair and elected by acclamation
 - o Benedict self-nominated for vice-chair and elected by acclamation

Unfinished Business

- Curriculum Process Policies/Regulations
 - o <u>Curriculum Process Policies from codification.docx</u>
 - Replace "programs, schools, or colleges" with "academic unit"
 - Not Criteria, credentials are correct
 - Revert COD recommend to original language in last sentence of 1-1-301
 - Remove undergraduate since these policies apply to both undergraduate and graduate students.
 - No objection to the new addition to 2-3-402

- **2-3-501**
 - There is confusion with the two, outline and syllabus
 - Some have a combination of both or separate documents
 - Reject 2-3-501(1) changes, those sets of things need to be included but not.
 - Reject 2-3-501(4) changes,
 - Not the place to determine deadlines
 - Change to "a list tentative deadlines to complete all assignments (which must be between the start and end dates of the course as the listed on the published course schedule); and
- **3**-3-501(1)
 - Reject changes and revert to APC changes.
- **3**-3-501(2)
 - Reject changes and revert to APC changes.
- Keep "Proposals that are not approved at any level are returned to the appropriate previous level with an explanation of the need for additional information or the grounds for rejection. All remarks and comments from each step become part of the permanent curriculum history and will be available to the originating unit."
- o MOTION: Motion to send to Faculty Senate made by Muller, seconded by Leatherman
- VOTE: Approved unanimously

• Curriculum Standards Recommendations from UGC

- o Curriculum Standards Recommendaftions.docx
 - 50% is a threshold.
 - Registrar's office does not have to monitor changes
 - BIO Pre-med would be at 40%
 - See what programs have and see which would be affected before making changes
 - Question 2:
 - Instead of using a percentage, change to set number of credits, such as
 15 which is 50% of credits of the lowest number of credits
 - Question 5:
 - · Remove the requirement of double counting
 - Recommending removing the limit on shared credits, but students may not receive a minor in the same discipline as their major (defined by CIP code). (note: Some majors do require minor)
 - Clarification of who/how students can double count must be made (students request to add a bio minor to a bio major but not allowed)
 - Question 6:
 - APC Agrees with UGC recommendations
 - Question 7:
 - APC Agrees with UGC recommendations
 - Question 8:
 - Endorsed for majors but seems too excessive for minors.
 - APC agrees with UGC to continue the practices of 6 credits.
- o <u>CWG Appendix A.xlsx</u>

<u>Unfinished Business on hold</u>

- Academic Calendar Fall break.
- University Libraries Unit Organization

New Business

Comments to the Good of the Order
Thank you all for your work on the committee! Thank you Oscar!
Adjournment 3:47pm

Oscar Levin Chair