

Department of Facilities Management

UNIVERSITY AIDE - EMPLOYMENT APPLICATION

Date of Application:							
. ,	iptions are availa		vice Cente	or online at F	by rating your 1 st , 2 nd acilities Management		
	ilding Automation	[] Custo	nd.)/Plumbi dial /Recyc	ng [] Electri ing [] Warel	cal [] Paint / Carper nouse / Mailroom []] Set-up / Tear-Down		
NAME:	_AST)						
SOCIAL SECURIT	Y NUMBER:						
Address:	STREET) (APT #) (0:=:4	(0=+==)	(7:5)			
Have you work	ED FOR AT UNC BEF	FORE?	→ For v		?		
	CONVICTED OF A CRI		YOUR ELIGIBILI)	<u></u>	
	FOUND RESPONSIBL		ATION OF U	NIVERSITY POLICY	OR TITLE IX?		
ARE YOU PART OF	F AN ONGOING TITLE	IX / ADMINIS	STRATIVE INV	ESTIGATION?			
Do you have a c	CURRENT DRIVER LIC	ENSE?	→ _		Driver License Number)		
Is your Driver	LICENSE UNDER SUS	SPENSION, R		,	ŕ		
(A	NSWERING "YES" WILL N	OT NECESSARIL	Y AFFECT YOUI	R ELIGIBILITY FOR EMF	PLOYMENT)		
(Name of Paren	IT, GUARDIAN, SPOU	JSE, OR EME	RGENCY CC	NTACT)			
(Address)	(CITY)		(STATE)	(ZIP)	(PHONE)		
SUI					and return to Kim A	Arnold	
	F	Request f	for UA Co	ONTRACT TO	O HIRE		
Please send them to s	d at UNC before? see Kim Arnold, kimb and a voided check (D	erley.arnold(<i>a</i> unco.edu, v	ith the following d	ocuments: Drivers License,	SS Card or birth	
Hire Date:	, hourly rate	if different th	nan min wage	:, Shop	number:		
Supervisor Signa	ture				Date		

PREVIOUS JOB EXPERIENCE

(BEGIN WITH YOUR MOST RECENT EMPLOYMENT)					
EMPLOYER	CITY / STATE / TELEPHONE	SUPERVISOR	JOB DUTIES		
Personal / Professional References					

(PLEASE DO NOT LIST SUPERVISORS FROM THE ABOVE SECTION)

NAME	Address / City / State	TELEPHONE

PLEASE MARK AN "X" IN THE SPACES PROVIDED WHEN YOU CAN WORK.

PLEASE NOTE THAT TYPICAL FACILITIES MANAGEMENT SHOP HOURS ARE FROM 7AM TO 4PM, MONDAY THROUGH FRIDAY, AND FACILITIES MANAGEMENT OFFICE HOURS ARE FROM 7:30AM TO 5PM, MONDAY THROUGH FRIDAY.

	Monday	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:00 – 7:30 AM					
7:30 – 8:00 AM					
8:00 – 9:00 AM					
9:00 – 10:00 AM					
10:00 – 11:00 AM					
11:00 – 12:00 NOON					
12:00 – 1:00 PM					
1:00 – 2:00 PM					
2:00 - 3:00 PM					
3:00 – 4:00 PM					
4:00 – 5:00 PM					

	4.00 - 3.00 FM						
Сн	ECK IF YOU ARE ABLE TO	WORK 40 HOURS	: DURING SUMME	R[] DURING	CHRISTMAS[]		
Сн	ECK IF YOU ARE ABLE TO	WORK: A NIGHT S	SHIFT[] WEEKEI	\	SET-UP / TEAR-D BOTH EVENINGS AN		Τ
ADDITIONAL INFORMATION THAT WE SHOULD KNOW ABOUT YOU:							
I assert that all of the responses on this application are complete and true to the best of my knowledge. I understand that falsification of any part of this application may result in my immediate dismissal, if hired.							

(Signature of Applicant) Date