



**Professional Education Council
Minutes**

September 25, 2014

McKee 127; 4:00-5:30 PM

(Minutes approved by PEC, 10.30.14)

Present: Margo Barnhart (Chair), Mark Montemayor, Todd Sundeen, Jeri Kraver, Connie Stewart, Wendy Adams, Jason Byrnes, Jennifer Krause, Val Middleton, Ginny Huang, Bette Rathe

Absent: Teresa Higgins, Susan Thompson, Melitta Wagner-Heaston, Robyn Hess, Mark Thompson

Guest: Vicky Stromberger

I. Welcome

PEC Chair, Margo Barnhart, welcomed everyone to PEC.

II. Introduction of 2014-2015 PEC Members

III. Approval of 5.1.14 Minutes

Jeri Kraver made a motion to approve the minutes with the caveat that Melitta Wagner-Heaston's PLACE/PRACTICE letter be condensed and placed in the May 2014 minutes rather than included as an attachment to the minutes; Jennifer Krause seconded the motion; motion unanimously approved.

IV. PEC Vice-Chair Election

Following description of PEC's vice-chair position, Margo Barnhart nominated Mark Montemayor as PEC's 2014-2015 vice-chair; Jeri Kraver seconded the nomination; nomination unanimously approved by PEC.

V. Discussion of PEC Vacancies

PEC discussed possible appointments for the current Council vacancies:

- Secondary Partner School Representative
- Undergraduate Student Representative
- Graduate Student Representative
- Undergraduate Council Representative
- Graduate Council Representative

Marsha asked that names of those interested in filling the above vacancies be sent to her so she can send letters of invitation to them. Jenni Harding-DeKam is this year's Graduate Council Representative to PEC. Marsha will check with Lori Riley regarding a possible Undergraduate Council Representative to PEC.

VI. Curriculum Review: NA

Marsha will email the Registrar's Office updated curriculum deadline information to PEC.

VII. Old Business

- PLACE/PRAXIS Information: Nancy Sileo asked that this discussion be postponed until the October 30th PEC meeting.

VIII. New Business:

- Course Syllabi Guidelines: Request for updates
<http://www.unco.edu/cebs/faculty/pec.html>

PEC discussed the existing document and concluded that document revision is needed. Jason Byrnes moved that the Course Syllabi Guidelines document be updated, along with the disposition and plagiarism statements; Jeri Kraver seconded the motion; motion unanimously approved.

Ginny Huang, Nancy Sileo and Harvey Rude will work on the Course Syllabi Guidelines' updates and bring back to PEC for approval.

IX. Other

- Discussion regarding a CDE sponsored forum to be held at Teacher Education Institutions around Colorado. The following information from the Colorado Department of Education clarifies the what, when and where of the forum:

The Office of Professional Services and Educator Licensing (OPSEL) has been listening to its stakeholders and hearing that the educator licensing rules and the content assessments are out of alignment. OPSEL wants your participation as a partner in the work of aligning our educator licensing statutes, rules and content assessments. OPSEL has contracted with a third party, The New Teacher Project (TNTP) to facilitate a statewide tour of focus-groups, coordinate the responses, create draft rules and identify recommendations for new content assessments for Board of Education review and approval. OPSEL wants your support and feedback at these stakeholder meetings. The focus group will occur at UNC on October 10, 2014, from 9-11 AM, UC – Spruce B/C.

- Discussion of possible PEC curriculum review/changes during the 2014-2015 academic year.

X. Adjournment

Todd Sundeen moved to adjourn the meeting; Jeri Kraver seconded the motion; motion unanimously approved.

PEC Meeting Schedule

September 25	(deadline for receipt of curriculum: 9/18)
October 30	(deadline for receipt of curriculum: 10/23)
November 20	(deadline for receipt of curriculum: 11/13)
December 4	*(deadline for receipt of curriculum: 12/1)
January 29	(deadline for receipt of curriculum: 1/22)
February 26	(deadline for receipt of curriculum: 2/19)
April 2	(deadline for receipt of curriculum: 3/26)
April 30	(deadline for receipt of curriculum: 4/23)
May 7	(deadline for receipt of curriculum: 4/30)

All meetings will be held in McKee 282, 4:00-5:30 PM with the exception of the September 25th meeting which will be held in McKee 127.