

Notification to Take Written Comprehensive Exams

Applied Statistics and Research Methods

Instructions: Complete **Section 1** of this form, then send to your committee chair to complete Section 2 and file.

NOTE: Per Graduate School policy, you must have completed and submitted your **Plan of Study** form and your **Dissertation Committee Appointment** form prior to completing this form.

SECTION 1: To Be Completed by the Student

Name: _____ **Bear Number:** _____

Concentration: _____

Committee Chair: _____

Exam Year: _____ **Exam Term:** _____

NOTE: Applied Statistics students must select two elective courses. Research Methods students who plan to take the close-book exam must select one elective course.

Elective Course 1:

Elective Course 2:

For Research Methods students only.

All students must confirm the following:

I have read and understand the ASRM Comprehensive Exam Policy Manual.

I have completed and submitted a Plan of Study.

I have completed and submitted a Dissertation Committee Appointment form.

I have completed the courses that will be emphasized in my ASRM Comprehensive Exam.

Signature: _____ **Date:** _____

SECTION 2: To Be Completed by the Committee Chair

The advisor confirms the following:

The student has been granted regular admission to ASRM.

The PhD student has completed or is enrolled in at least 36 hours of departmentally designated course requirements, with at least 24 completed through the main campus.

The student has maintained a GPA of at least 3.0.

The student has completed and submitted a Plan of Study.

The student has completed and submitted a Dissertation Committee Appointment form.

Committee Chair: _____ **Date:** _____

Department Chair: _____ **Date:** _____

Note to the Committee Chair:

This report is to be shared with the ASRM director of written comprehensive exams.