**Application and Evaluation Form for Travel Support**

**from the Bresnahan-Halstead Center**

(must be approved at least 3 weeks prior to travel dates)

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| --- |
| Applicant Name and Bear Number: |
| Purpose of Travel: |
| Destination: |
| Dates of Travel: |
| Relation to the Mission of the Bresnahan-Halstead Center: |
| Itemized Estimated Budget (include other extant funding):  Have you exhausted the travel funds available to you through the CEBS? If not, why not?  Have you exhausted the travel funds available to you through the Provost Award for Travel? If not, why not? |
| Evaluation:  How will you document and report the benefits of this experience?  When will the documentation be submitted: |

|  |  |  |
| --- | --- | --- |
| Submit completed application and materials to:   |  |  | | --- | --- | | Tracy Gershwin, Director of Research & Evaluation  Bresnahan-Halstead Center  Campus Box 141  University of Northern Colorado  Greeley, CO 80639  Tracy.Gershwin@unco.edu |  | |

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**Bresnahan-Halstead Center Presentation Evaluation Form**

This presentation was supported by funds from the Bresnahan-Halstead Center at the University of Northern Colorado. Please provide input about the quality of the presentation using the following Likert scale - 5 = Strongly Agree, 4 = Agree, 3 = Neutral, 2 = Disagree and 1 = Strongly Disagree.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| The presenter was knowledgeable about the topic. | 5 | 4 | 3 | 2 | 1 |
| The content was presented in a logical sequence. | 5 | 4 | 3 | 2 | 1 |
| The content presented was relevant and current. | 5 | 4 | 3 | 2 | 1 |
| The presenter was poised, appropriately engaging, and communicated well. | 5 | 4 | 3 | 2 | 1 |
| The presenter used the time available effectively. | 5 | 4 | 3 | 2 | 1 |
| The audio/visuals were understandable, readable and supported the main points of the presentation. | 5 | 4 | 3 | 2 | 1 |
| The presenter responded to questions well. | 5 | 4 | 3 | 2 | 1 |
| The presentation increased my knowledge and understanding of the topic. | 5 | 4 | 3 | 2 | 1 |
| Overall, this was a quality presentation. | 5 | 4 | 3 | 2 | 1 |

How do you plan to apply the knowledge and skills you gained from this presentation?

Additional comments: