**Application and Evaluation Form for Travel Support**

**from the Bresnahan-Halstead Center**

(must be approved at least 3 weeks prior to travel dates)

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| --- |
| Applicant Name and Bear Number: |
| Purpose of Travel: |
| Destination: |
| Dates of Travel: |
| Relation to the Mission of the Bresnahan-Halstead Center:  |
| Itemized Estimated Budget (include other extant funding):[ ]  Have you exhausted the travel funds available to you through the CEBS? If not, why not?[ ]  Have you exhausted the travel funds available to you through the Provost Award for Travel? If not, why not? |
| Evaluation:How will you document and report the benefits of this experience?When will the documentation be submitted: |

|  |  |  |
| --- | --- | --- |
| Submit completed application and materials to:

|  |  |
| --- | --- |
| Tracy Gershwin, Director of Research & EvaluationBresnahan-Halstead CenterCampus Box 141University of Northern ColoradoGreeley, CO 80639Tracy.Gershwin@unco.edu |  |

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**Bresnahan-Halstead Center Presentation Evaluation Form**

This presentation was supported by funds from the Bresnahan-Halstead Center at the University of Northern Colorado. Please provide input about the quality of the presentation using the following Likert scale - 5 = Strongly Agree, 4 = Agree, 3 = Neutral, 2 = Disagree and 1 = Strongly Disagree.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| The presenter was knowledgeable about the topic. | 5 | 4 | 3 | 2 | 1 |
| The content was presented in a logical sequence.  | 5 | 4 | 3 | 2 | 1 |
| The content presented was relevant and current. | 5 | 4 | 3 | 2 | 1 |
| The presenter was poised, appropriately engaging, and communicated well.  | 5 | 4 | 3 | 2 | 1 |
| The presenter used the time available effectively. | 5 | 4 | 3 | 2 | 1 |
| The audio/visuals were understandable, readable and supported the main points of the presentation. | 5 | 4 | 3 | 2 | 1 |
| The presenter responded to questions well. | 5 | 4 | 3 | 2 | 1 |
| The presentation increased my knowledge and understanding of the topic.  | 5 | 4 | 3 | 2 | 1 |
| Overall, this was a quality presentation. | 5 | 4 | 3 | 2 | 1 |

How do you plan to apply the knowledge and skills you gained from this presentation?

Additional comments: