

# Assessment Council Minutes

Spring 2017

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Assessment Council Meeting Minutes  
January 9, 2017, 2:30-3:30  
University Center, Columbine B

**Members:** (yellow highlight indicates those in attendance)

Mark Anderson, Faculty Senate Representative

Jill Bezyak, College of Natural and Health Sciences Representative

Kim Black, Assessment, Council Chair

Jason Byrnes, College of Performing and Visual Arts Representative

Talia Carroll, Campus Community and Climate Representative

Brian Dauenhauer, College of Natural and Health Sciences Representative

Jeremy Davis, Student Engagement Representative

Brian Johnson, College of Education and Behavioral Sciences Representative

Michael Klitzke, Enrollment Management and Student Access Representative

Heng-Yu Ku, College of Education and Behavioral Sciences Representative

Jay Lightfoot, Monfort College of Business Representative

Yvette Lucero Nguyen, Campus Community and Climate Representative

Chris Marston, College of Humanities and Social Sciences Representative

Lyda McCartin, University Libraries Representative, Senior Faculty Assessment Fellow

Julie Sexton, Assessment

Eugene Sheehan, Provost's Leadership Team Representative

Stephanie Torrez, University College Representative

Renee Welch, Student Engagement Representative

Mia Williams, Graduate Council

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1. Approved 12/12/16 minutes
2. Announcements
  - a. Assessment Mini-Grant Applications – a notice was sent to all faculty before the break. A second reminder will go out to all faculty and staff the second week of spring semester. An announcement will also be posted in UNC Today and on the Assessment website.
  - b. Spring Faculty Development Series – the spring development series has been finalized. A flier will be distributed the second week of spring semester. Staff are welcome to attend.
  - c. Yvette Lucero Nguyen resigned from the Council due to other commitments.
3. Updates and Reports
  - a. None
4. Discussion Item
  - a. Assessment Mini-Grant Reviewers (2 faculty, 1 student services)

Kim requested volunteers to serve as reviewers. A question was raised as to whether members of the Council can apply for grants. Members of the Council may apply for grants but if they intend to apply, they may not serve as a reviewer.

Kim will follow up with email request for volunteers.
  - b. ILO revisions (see attached document, "Comparison of ILO D2-D3-KB")

The Council worked on finalizing draft 3 of the ILOs using the following evaluation criteria:

- Does the ILO reflect the feedback from stakeholders?
- Is the ILO written in clear language?
- Is the ILO measurable?

The following revisions were completed and approved through majority vote.

Draft 2	Draft 3 (approved)
Consider how different disciplines make meaning of the human experience.	Apply multidisciplinary perspectives to gain new insights into issues and concepts.
Use ethical reasoning to explain and solve problems.	Apply ethical principles to evaluate and make decisions.
Connect experiences in and out of the classroom to reach deeper understanding of complex issues.	Connect experiences in and out of the classroom.
Analyze, integrate, and evaluate information to explore questions and problems.	Analyze, integrate, and evaluate information.
Make judgments about numerical and scientific information in everyday situations.	Make informed decisions using numeric and scientific information.
Express ideas through written and oral communication methods and meaning.	Express ideas through multiple media and modes of communication.

- c. ILO category labels and organization (see attached document, “Alternate categorization D3-Kim”)

This item was tabled until the draft 3 revisions are complete. ([Return to Contents](#))

## Assessment Council Meeting Agenda

February 13, 2017, 2:30-3:30

University Center, Columbine B

### **Members:** (yellow indicates member present)

**Mark Anderson**, Faculty Senate Representative

Jill Bezyak, College of Natural and Health Sciences Representative

**Kim Black**, Assessment, Council Chair

**Jason Byrnes**, College of Performing and Visual Arts Representative

Talia Carroll, Campus Community and Climate Representative

**Brian Dauenhauer**, College of Natural and Health Sciences Representative

**Jeremy Davis**, Student Engagement Representative

Brian Johnson, College of Education and Behavioral Sciences Representative

**Michael Klitzke**, Enrollment Management and Student Access Representative

**Heng-Yu Ku**, College of Education and Behavioral Sciences Representative

Jay Lightfoot, Monfort College of Business Representative

**Chris Marston**, College of Humanities and Social Sciences Representative

**Lyda McCartin**, University Libraries Representative, Senior Faculty Assessment Fellow

**Julie Sexton**, Assessment

Eugene Sheehan, Provost's Leadership Team Representative

**Stephanie Torrez**, University College Representative

**Renee Welch**, Student Engagement Representative

Mia Williams, Graduate Council

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1. Approved 1/9/17 minutes
2. Announcements
  - a. Assessment Mini-Grant Applications – Deadline February 15. Mark Anderson, Jeremy Davis, and Jason Byrnes volunteered to serve as reviewers.
3. Updates and Reports
  - a. None
4. Discussion Item
  - a. Revised remaining ILOs as follows:
    - Demonstrate teamwork skills that enable collaboration.
    - Demonstrate the capacity to engage in civic, social, and political responsibilities.
    - Describe issues from diverse cultural, socioeconomic, geographic, and global perspectives.
    - Evaluate the social, economic, political, and environmental consequences of individual and group actions.
    - Use the tools, terminology, and methods related to their program of study.
    - Apply standards and practices of program of study.
    - Apply critical thinking skills to analyze, integrate, and evaluate information. (combined 2 ILOs into one)

- Develop the capacity to understand and interact effectively with others who differ in identities, beliefs, behaviors, and values.
- Describe factors that impact the health and wellness of individuals and their communities.
- Reflect critically on their own personal growth.
- Demonstrate practices that promote health and well-being.
- Develop and sustain mutually beneficial relationships. ([Return to Contents](#))

Assessment Council Meeting Minutes  
March 20, 2017, 2:30-3:30  
University Center, Columbine B

**Members:** (yellow indicates members present)

**Mark Anderson**, Faculty Senate Representative  
Jill Bezyak, College of Natural and Health Sciences Representative  
**Kim Black**, Assessment, Council Chair  
**Jason Byrnes**, College of Performing and Visual Arts Representative  
**Talia Carroll**, Campus Community and Climate Representative  
Brian Dauenhauer, College of Natural and Health Sciences Representative  
Jeremy Davis, Student Engagement Representative  
Brian Johnson, College of Education and Behavioral Sciences Representative  
Michael Klitzke, Enrollment Management and Student Access Representative  
**Heng-Yu Ku**, College of Education and Behavioral Sciences Representative  
**Jay Lightfoot**, Monfort College of Business Representative  
Chris Marston, College of Humanities and Social Sciences Representative  
Lyda McCartin, University Libraries Representative, Senior Faculty Assessment Fellow  
**Julie Sexton**, Assessment  
**Eugene Sheehan**, Provost's Leadership Team Representative  
**Stephanie Torrez**, University College Representative  
**Renee Welch**, Student Engagement Representative  
Mia Williams, Graduate Council

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1. Approved 2/13/17 minutes
2. Announcements
  - a. Assessment Fair – March 28, 11:30-2
  - b. Assessment Workshop: Designing Signature Assignments – April 11, 1-2
3. Updates and Reports
  - a. Assessment Mini-Grant Recipients – Kim announced recipients
  - b. ILO Feedback – two comments were received
4. Discussion Item
  - a. Assessment Fair Volunteers Needed
    - i. Stephanie – lunch
    - ii. Ku – poster session
  - b. Membership next year – Kim asked people to let her know if they would not be serving next year.
  - c. Finalize ILOs
    - i. Discussed final changes (see page 2)
    - ii. Approved structure for report to Provost
      1. Executive summary
      2. Narrative description of purpose of ILOs and how they differ from other SLOs
      3. Narrative description of ILO development process (include table with D1-Final)
      4. Recommendation for final ILO language
      5. Next steps

#### Mastering Foundational Skills

- Describe how knowledge is discovered in various fields of study. (new ILO)
- Apply critical thinking to analyze, integrate, and evaluate information.
- Apply ethical principles to evaluate and make decisions.
- Make informed decisions using numeric and scientific information.
- Express ideas through multiple media and modes of communication.

#### Strengthening Interactions with Others

- Develop the capacity to understand and interact effectively with others whose identities, beliefs, behaviors, and values differ from their own.
- Demonstrate teamwork skills that enable collaboration.
- Develop and sustain mutually beneficial relationships.
- Demonstrate the capacity to engage in civic, social, and political responsibilities.

#### Connecting Ideas and Experiences

- Apply multidisciplinary perspectives to gain new insights into issues and concepts.
- Describe issues from diverse cultural, socioeconomic, geographic, and global perspectives.
- Evaluate the social, economic, political, and environmental consequences of individual and group actions.
- Connect experiences in and out of the classroom.

#### Developing Professional Competence

- Use the tools, terminology, and methods related to their program of study.
- Apply the standards and practices of their major or program of study.

#### Engaging in Healthy Behaviors

- Describe factors that impact the health and wellness of individuals and their communities.
- Reflect critically on their own personal growth.
- Demonstrate practices that promote health and well-being. ([Return to Contents](#))

Assessment Council Meeting Agenda  
April 10, 2017, 2:30-3:30  
University Center, Columbine B

**Members:** (yellow indicates members present)

Mark Anderson, Faculty Senate Representative

Jill Bezyak, College of Natural and Health Sciences Representative

Kim Black, Assessment, Council Chair

Jason Byrnes, College of Performing and Visual Arts Representative

Talia Carroll, Campus Community and Climate Representative

Brian Dauenhauer, College of Natural and Health Sciences Representative

Jeremy Davis, Student Engagement Representative

Brian Johnson, College of Education and Behavioral Sciences Representative

Michael Klitzke, Enrollment Management and Student Access Representative

Heng-Yu Ku, College of Education and Behavioral Sciences Representative

Jay Lightfoot, Monfort College of Business Representative

Chris Marston, College of Humanities and Social Sciences Representative

Lyda McCartin, University Libraries Representative, Senior Faculty Assessment Fellow

Julie Sexton, Assessment

Eugene Sheehan, Provost's Leadership Team Representative

Stephanie Torres, University College Representative

Renee Welch, Student Engagement Representative

Mia Williams, Graduate Council

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1. Approval of 3/20/17 minutes
2. Announcements
  - a. Recognition of Jill Bezyak and Jason Byrnes years of service
  - b. New member for 2017/2018 – Donna Goodwin (PVA)
  - c. LAC Assessment – Assessment pilot on critical thinking; area committees finalizing new SLOs; proposed new curriculum structure with fewer requirements
  - d. April 11 Faculty Workshop – creating signature assignments for course and program-level assignments
3. Discussion Item
  - a. Proposed meeting schedule for AY17/18 – approved 2<sup>nd</sup> Monday of each month, 2:30-3:30 (some adjustments for spring break)
  - b. Proposal to include representative from Instruction Design on Council – approved proposal to invite a representative from Instructional Design and Development. Kim will contact department.
  - c. Finalize ILO recommendation report – approved final recommendation report.
  - d. Preview of AY17/18 priorities – clarify next steps for ILO project with Provost; develop assessment plan and communication strategy for ILOs. ([Return to Contents](#))