

Assessment Council Minutes

Spring 2020

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Assessment Council Meeting Notes
January 13, 2020, 2:00-3:00
University Center, Aspen A & B

Members:

Kim Black, Assessment, Council Chair
Talia Carroll, Student Affairs
Brian Dauenhauer, College of Natural and Health Sciences
Colleen Fitzpatrick, Undergraduate Council
Sherri Frye, Student Affairs
Donna Goodwin, College of Performing and Visual Arts
Allison Grant, Assessment
Darren Ilett, University Libraries
Brian Johnson, College of Education and Behavioral Sciences
Heng-Yu Ku, College of Education and Behavioral Sciences
Jay Lightfoot, Monfort College of Business
Chris Marston, College of Humanities and Social Sciences
Lyda McCartin, Center for the Enhancement of Teaching and Learning
Berniece Mitchell, Recording Secretary
Junpyo Park, Undergraduate Council
Eugene Sheehan, Dean's Council
Stephanie Torrez, Student Academic Success
Jacqueline Villegas, Student Affairs
Renee Welch, Student Affairs
Vacant, Graduate Council
Stephanie Wiegand, Faculty Senate
Tara Wood, College of Humanities and Social Sciences

Guests

Aaron Haberman, College of Humanities and Social Sciences and Senior Faculty Assessment Fellow
Wendi Flynn, College of Natural and Health Sciences and Faculty Assessment Fellow

1. Welcome new members and guests
2. Approval of December 9, 2019 minutes - Approved
3. Announcements
 - Lyda McCartin appointment to CETL
 - CORAC Conference (see flyer in Teams – Meeting Materials)
4. Discussion Items
 - Assessment Grants--\$6,000 (up to 6 at \$1,000). Questions were what the qualifications are for the \$1,000, is a budget required, would recipients of both grants present at the T & A Symposium). It was proposed that the wording be changed to “up to \$1,000 per grant”. Kim addressed the Priority Points that were available last year. Do we want to award PP's for other areas, or go back to the basic plan? Suggestions: plans that include local or internal dissemination; projects that have one component of their goals be student success, or student retention (SESS Plan); to actions directed towards the areas that have a paucity of success. The problem would be that those groups would have to be identified? It was decided that the PP's would be awarded for New Applicants and for Cross-program/department

collaboration. Question: would a new applicant who works with a former awardee still be eligible for the PP? Should the PP apply only to the PI or to the entire team?

- Review draft (in Teams). Kim edited the Call document in TEAMS.
 - Volunteers to review proposals (two faculty, one staff). March 1 deadline for application. Darren Ilett, Colleen Fitzpatrick, Stephanie Torrez (tentative).
 - ILO Pilot Grants--\$9,000 to be distributed as the Council decides. Ideal would be 4 academic departments and two student affairs. Could be limited to ILOs 1 & 2 for this first year. Undergraduate and Graduate?
 - Review draft (in Teams). Kim edited in TEAMS. Please at least read this draft.
 - Review process
 - ILO Rubric Draft 2 (in Teams “Revised Rubrics . . .”). Kim asked that everyone send their comments to Aaron between now and January 30th.
5. Call to the Good of the Order

Assessment Council Meeting Notes
February 10, 2020, 2:00-3:00
University Center, Aspen A & B

Members:

Kim Black, Assessment, Council Chair
Talia Carroll, Student Affairs
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Brian Dauenhauer College of Natural and Health Sciences
Colleen Fitzpatrick
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Colleen Fitzpatrick, Undergraduate Council
Sherri Frye, Student Affairs
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Guests

Aaron Haberman, College of Humanities and Social Sciences and Senior Faculty Assessment Fellow
Wendi Flynn, College of Natural and Health Sciences and Faculty Assessment Fellow

1. Welcome
2. Approval of January 13, 2020 minutes. Approved
3. Announcements
 - Assessment Mini-Grant Call for Proposals Available—please share the call with colleagues. Deadline is March 1
 - Teaching and Assessment Symposium—Announcement will go out by Thursday. Molly Jameson will be the keynote. Posters from 1:00 – 2:00. We've added a pre-and post-session. Online component added with the Library.
4. Reports
 - Assessment Mini-Grant Project Repository and IRB – Lyda. UNC repository is google-searchable. The process we have been using in the past for IRB requirements will work going forward. If you have questions, the best practice is to reach out to the IRB committee.

5. Discussion Items

- ILO Pilot Grants
 - Proposal for operationalizing ILO assessment – Lyda and Allison. What is the value proposition for faculty or staff to do this added work?
 - Discussion of expectations, workload increase, etc. Junpyo asked questions to understand how this would work with his courses. Sherri said that by August they should have their programs mapped and could select one or two to test in this pilot. Renee brought up the badging discussion, and the CRN that is still unidentified.
 - Review draft (in Teams)
- ILO Rubric Draft 2 (in Teams “Revised Rubrics . . .”). Discussed the budget item. Is it appropriate to put limits on how the money is spent vs. requiring a report of how the money was spent after the fact?
- Kim will leave the document available until Friday for additional comments. If none, she will post it on Monday.

6. Call to the Good of the Order

Assessment Council Meeting Notes
March 9, 2020, 2:00-3:00
University Center, Aspen A & B

Members:

Kim Black, Assessment, Council Chair

Talia Carroll, Student Affairs

Brian Dauenhauer, College of Natural and Health Sciences

Colleen Fitzpatrick, Undergraduate Council

Sherri Frye, Student Affairs

Donna Goodwin, College of Performing and Visual Arts

Allison Grant, Assessment

Darren Ilett, University Libraries

Brian Johnson, College of Education and Behavioral Sciences

Heng-Yu Ku, College of Education and Behavioral Sciences

Jay Lightfoot, Monfort College of Business

Chris Marston, College of Humanities and Social Sciences

Lyda McCartin, Center for the Enhancement of Teaching and Learning

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Eugene Sheehan, Dean's Council

Stephanie Torrez, Student Academic Success

Jacqueline Villegas, Student Affairs

Renee Welch, Student Affairs

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Tara Wood, College of Humanities and Social Sciences

Guests

Aaron Haberman, College of Humanities and Social Sciences and Senior Faculty Assessment Fellow

Wendi Flynn, College of Natural and Health Sciences and Faculty Assessment Fellow

1. Welcome
2. Approval of February 10 minutes -- approved
3. Announcements and Updates
 - Assessment Mini-Grants. Received 9 applications. Committee has them and will complete review by the 20th
 - ILO Pilot Grants—Kim decided to hold off posting these on the date that we had decided to post them. Due to the current level of anxiety currently on the campus she felt maybe there would be more interest if we delayed it. Thinking of waiting until the beginning of Fall
 - Teaching and Assessment Symposium—Kim gave numbers updates:
 - Luncheon: 46 registered
 - Morning Workshop: 23 registered
 - Afternoon Workshop: 22 registered
 - Posters: 18
 - Other?
4. Discussion Items
 - ILO 1a revision recommendation

Current Wording: Describe how knowledge is discovered in various fields of study. Aaron explained how the feedback they got affected this wording and why they propose the revisions (Blooms Taxonomy)

Proposed Revisions: (a) Evaluate how knowledge is discovered in a field of study, or (b) Evaluate how knowledge is discovered or created. The second option carried unanimously. Explain vs. evaluate. Kim said if a graduating student could explain how knowledge is obtained, she would count that a win. On the other hand, she would expect a graduate student to be able to evaluate the question.

- Review and discussion of detailed statements for ILOs 1 and 2. Kim asked everyone to pair up (Academic Affairs with Student Services) and reflect. Renee asked if there is a process in place for revisions going forward? Kim said there isn't, but we should put that in place.
- 2020-2021 service on council—if you are planning on cycling off of the Council please let Kim know. There are now term limits, so it is individual.

Assessment Council Meeting Agenda
April 13, 2019, 2:00-3:00

Teams Meeting

Members:

Kim Black, Assessment, Council Chair
Talia Carroll, Student Affairs
Brian Dauenhauer, College of Natural and Health Sciences
Colleen Fitzpatrick, Undergraduate Council
Sherri Frye, Student Affairs
Donna Goodwin, College of Performing and Visual Arts
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Guests

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Wendi Flynn, College of Natural and Health Sciences and Faculty Assessment Fellow

1. Welcome and check in
2. Approval of March 9 minutes – approved.
3. Announcements and Updates
 - Assessment Mini-Grants – review deadline delayed until 4-17
 - Teaching and Assessment Symposium – rescheduled to September 15
 - Other? None
4. Discussion Items
 - ILOs 3 and 5 review – Aaron said he created the ILO 5; it is more Student Services directed and he used the CAS guideline. Wendi did ILO 3; she said she had to admit that she found herself out of her domain a bit so she was looking forward to the Council's input. Aaron said they had also wanted to be cognizant of the work done on the other ILO's so they weren't overly repetitive. Kim said that we wouldn't be re-writing these ILO's but rather discussing what could be going forward. Kim pointed out at 2:40 that she would like to finish up ILO3 this session and then asked that everyone make written comments on ILO5 as we won't have time today to address it today.

- 2020-2021 service on council—if you are not intending to continue on the council next Fall, please shoot Kim an email.
- May meeting? Please let Kim know if you are interested in having a May meeting. She will check the Chat responses after this meeting closed and let everyone know of the outcome.

Assessment Council Meeting Minutes
May 11, 2020, 2:00-3:00

Teams Meeting

Members:

Kim Black, Assessment, Council Chair
Talia Carroll, Student Affairs
Brian Dauenhauer, College of Natural and Health Sciences
Colleen Fitzpatrick, Undergraduate Council
Sherri Frye, Student Affairs
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Aaron Haberman, College of Humanities and Social Sciences and Senior Faculty Assessment Fellow
Wendi Flynn, College of Natural and Health Sciences and Faculty Assessment Fellow

1. Welcome and check in
2. Approval of April 13 minutes
3. Announcements and Updates – None
4. Discussion Items
 - ILO 5 review
5. The next steps—Kim will take all of the conversations and craft a document that will be ready for the first meeting in the Fall. They will be posted in our Teams documents and you will have a final opportunity for revisions at our first meeting and then you will have an opportunity to recruit from your individual departments for participation.
6. Darren asked what the status is for the grants that will support this. Kim said we have enough funds to recruit up to 6 programs at \$1500 per program. Darren asked about timeline: We will start recruiting in Fall semester. Focus in fall will be preliminary aligning the programs plans to the ILO's, how they will assess the use, and in the spring the assessment will take place.
7. Talia announced that she will be leaving UNC on May 22nd. The Council raised a virtual cupcake in her honor and to say Goodbye.

8. Kim thanked the group for all the work they have done this year. She is looking forward to resuming in the Fall.