

Assessment Council Minutes

Fall 2019

Contents

September 9, 2019	2
October 14, 2019	4
November 11, 2019	6
December 9, 2019	8

Assessment Council Meeting Minutes
September 9, 2019, 2:00-3:00
University Center, Spruce A & B

Members:

Kim Black, Assessment, Council Chair
Talia Carroll, Student Affairs
Brian Dauenhauer, College of Natural and Health Sciences
Sherri Frye, Student Affairs
Donna Goodwin, College of Performing and Visual Arts
Allison Grant, Assessment
Darren Ilett, University Libraries
Brian Johnson, College of Education and Behavioral Sciences
Heng-Yu Ku, College of Education and Behavioral Sciences
Jay Lightfoot, Monfort College of Business
Chris Marston, College of Humanities and Social Sciences
Lyda McCartin, University Libraries (Sabbatical)
Eugene Sheehan, Dean's Council
Stephanie Torrez, Student Academic Success
Jacqueline Villegas, Student Affairs
Renee Welch, Student Affairs
Vacant, Graduate Council
Stephanie Wiegand, Faculty Senate
Tara Wood, College of Humanities and Social Sciences

Guests

Wendi Flynn, College of Natural and Health Sciences and Faculty Assessment Fellow
Jake Henderson, Undergraduate Assessment Intern
Jessie Wooldridge, Graduate Assessment Intern

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1. Welcome and introductions
 2. Approval of May 13, 2019 minutes—minutes approved
 3. Announcements and kudos
 - a. Julie Sexton's Resignation—took a position at CU Boulder. We are waiting to assess current needs before moving forward with a replacement request.
 - b. Jay Lightfoot's Conference Presentation (Common Ground Research Networks, Belfast, UK) – Jay shared information about the presentation he made regarding the work of the ILO Mapping Committee. The presentation was well received.
 - c. SESS Plan Lunch and Learns—each month will have co-chair presentations. Announcement will go out tomorrow.
 4. Reports
 - i. NSSE Summary Report – Allison Grant. Allison reviewed the executive report that was given to the Provost and discussed how the NSSE findings connect to freshman data last collected in 2015. UNC is doing really well in several areas in comparison to three different benchmarking groups.
 - b. Early Performance Feedback Evaluation (SESS Plan)—Action team 4 worked with Tara Wood and several others to design and implement the Early Performance Feedback pilot. Allison is the

project manager for the team conducting an evaluation of the pilot. We are hoping this can serve as a model for evaluating future initiatives.

5. Discussion Items

a. 2019-2020 Council Project

i. ILO Rubric Project (see handout – ILO Rubric Project Plan). Wendi Flynn and Aaron Haberman will be leading this project by developing rubrics for ILO categories 1 and 2 this year. They have looked at the AACU Value Rubrics and the Degree Qualifications Profile for examples. Categories 1 and 2 were selected because they address both Academic and Student Affairs programs. A draft for category 1 will be provided to the Council before the October meeting. Aaron and Wendi will make revisions based on feedback from the Council. The Council will host campus feedback sessions in November to collect additional feedback. The process will be repeated in spring semester with category 2. Once finalized, it may be possible to load these into Canvas for programs to use. We will need to look for a similar solution for Student Affairs and other co-curricular programs. The Council discussed the following questions:

1. How UNC's ILO's compare to other institutions? Many institutions have fewer ILOs. UNC's ILO categories are similar to how other institutions describe their ILOs. UNC's outcome statements provide additional definition of what we mean by the categories. No program is expected to teach or assess all of the ILOs.
2. How are or could the ILOs be connected to the SESS Plan? No formal connection right now. Members are encouraged to bring this topic up when participating or discussing the SESS Plan.
3. How might the ILOs be connected to the BOT discussion of badging and micro-credentialing? It will be important to continue discussing this as the university determines a future direction for adopting badges and/or micro-credentials.

ii. In the October meeting, we will plan the November Campus Feedback Sessions.

6. Call to the Good of the Order

Assessment Council Meeting Minutes
October 14, 2019, 2:00-3:00
University Center, Aspen A & B

Members:

Kim Black, Assessment, Council Chair
Talia Carroll, Student Affairs
Brian Dauenhauer, College of Natural and Health Sciences
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Guests

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Jessie Wooldridge, Graduate Assessment Intern

1. Welcome
2. Approval of September 9, 2019 minutes. No changes
3. Announcements
 - Assessment Council Teams Site—Kim concluded that due to the volume of documents this group will be addressing in the coming months, this would be an efficient way to distribute the documents and store them going forward.
4. Discussion Items
 - November Campus Feedback Sessions (consider moving to January) – by the time we get feedback from this meeting, editing, etc. It would be pretty tight to have the feedback sessions next month. Chris suggested that we make sure we aren't doing it at the same time as the visioning discussions in January.
 - ILO Rubric 1 Draft Discussion – Wendi Flynn
 - Overview of process used to create the first draft—Wendi explained the philosophy for the rubric was to keep it as general as possible so that anyone could pick it up and adapt, and second purpose was to keep it aspirational. The resources were borrowed heavily from things that had already been done.
 - Small group discussion

- Large group discussion
5. Call to the Good of the Order

Assessment Council Meeting Agenda
November 11, 2019, 2:00-3:00
University Center, Aspen A & B

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1. Welcome
2. Approval of October 14, 2019 minutes - approved
3. Announcements
 - UNC will begin using the Faculty Survey of Student Engagement (FSSE) instead of the HERI Faculty Survey starting this spring.
4. Discussion Items
 - Implementing UNC's Institutional Learning Outcomes
 - The Council began discussing the implementation document. Decisions so far include the following:
 - We recommend that UNC use ILO assessment results for internal and external reporting and broad scale institutional improvement.
 - We recommend that UNC not plan on using ILO assessment results for internal improvements as program-level SLOs are more specifically designed to support program-level decisions. We will revisit this at a later date as adoption of ILOs becomes more widespread and capacity for collecting and analyzing data at unit level increases.

- We recommend that data collection processes support the option of disaggregating results by various student populations in alignment with SESS plan and other institutional priorities.
 - Tara suggested adding assessment methodology to the list of significant questions. We briefly discussed this topic and will revisit at a future meeting.
 - October 14 feedback – did we receive feedback from all of the groups? – Yes.
 - December meeting – We will meet on December 9.
5. Call to the Good of the Order

Assessment Council Meeting Minutes
December 9, 2019, 2:00-3:00
University Center, Aspen A & B

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1. Welcome
2. Approval of November 11, 2019 minutes -- approved
3. Announcements
 - Lyda has agreed to serve as the interim director of CETL beginning Jan. 2. She will continue on the Council, representing CETL
4. Discussion Items
 - Implementing UNC's Institutional Learning Outcomes – continue discussion of significant questions on document
 - Assessment Mini-Grants FY21 - agreed to reserve \$9,000 for ILO rubric pilots (4 academic programs and 2 student affairs/co-curricular programs). \$6,000 reserved for traditional mini-grants.
5. Call to the Good of the Order