**Interfraternity Council (IFC) Election Packet**

The Interfraternity Council is holding a special elections for the Vice President position.

**Friday, January 22 at 5:00 p.m. is the deadline for Candidate Applications.** Applications and resumes must be emailed to lacey.staehs@unco.edu on or before the deadline.

**Tuesday, January 26 at 6:00 p.m.: Elections.** All Candidates will make an opening speech limited to two minutes regarding their platform. Candidates should come prepared to answer questions following their opening speeches. Voting will take place following the question and answer phase. Chapter delegates cast one vote per position. If the candidate cannot attend the meeting, they are required to send an informed representative to speak in their place.

**Responsibilities:** Quick reference notes off the Constitution and Bylaws regarding elections

* Must be a full-time student (enrolled in 12+ credit hours)
* 2.7 Cumulative GPA
* Sign and adhere to FSL Executive Board Contract
* Each Fraternity is limited to three officers on the Council
* Term will end December 31, 2021
* Submit weekly reports
* 3 office hours a week
* Attend IFC meetings and advisor meetings
* Mandatory attendance at all IFC sponsored events (ex. greek educations)
* Work with advisors to transition your replacement at the end of the term
* Reference the bylaws at [www.unco.edu/fraternity-sorority](http://www.unco.edu/fraternity-sorority) under the Forms and Resources tab, Interfraternity Council section is the Constitution and Bylaws.

**Vacant Elected Positions:** Vice President

**Elected Officer Responsibilities**

Vice President

* Responsible for maintaining accounting records and oversees any financial responsibility as the main Financial Officer of the IFC, subject to the IFC’s approval.
* Shall provide the IFC budget to all chapters at the beginning of each semester.
* Shall also provide a monthly report of expenditures to chapters during the IFC meeting.
* Serve as a recording agent in the capacity of taking minutes, recording information, and preparing agendas for the respective IFC meetings. All documents, revisions and reports must be submitted to the Vice President at least twenty- four (24) hours before the respective meeting for consideration. Exceptions may only be granted by the President of the Interfraternity Council.
* Fulfill any changes to governing documents as approved by the IFC.
* Act as the parliamentarian for regular IFC meetings.

*Mission: Fraternity and Sorority Life at the University of Northern Colorado exists to foster growth and development among students while forming lifelong bonds through academic, personal, social, and service-based programming.*

In accepting a position on the Fraternity & Sorority Life (FSL) team, I understand that this position requires that I meet a certain set of standards. These standards have been established to ensure the best possible experience for members of the Fraternity & Sorority Community.

As an Executive Council Member, I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, agree to:

* Be on time and take an active interest in **ALL** required meetings, sessions, and FSL duties
* Promote FSL, not individual chapter affiliation, at council-sanctioned events e.g. Meet the Greeks, FSL Awards, Greek Week, Greek Educations, Summer Orientations, etc.
* Maintain social media accounts that are appropriate for my role as a leader on this campus. This includes written information, pictures, groups I belong to, etc.
* Maintain appropriate/professional boundaries with peers on all executive councils. If there are any questionable situations, I will contact either the Program Coordinator or Graduate Assistant
* Permit that the videos, photoshoots, and testimonials I participate in will be retained by UNC FSL to be used at FSL's discretion in promotional materials
* Listen to my fellow student leaders and the members of the FSL and Office of Student Life (OSL) Professional Staff while using positive communication skills. I understand I am a member of this team and will work as such
* Maintain professionalism and discretion during potentially confidential conversations discussed during FSL team meetings, one on ones, trainings, and programs
* If applicable, operate the golf cart in a safe and respectful manner e.g. sorority recruitment
* Have and maintain a minimum 2.7 cumulative grade point average during my experience

\*If I fail to meet any of the above expectations, I agree to having a conversation with my advisor(s). Outcomes could include, but are not limited to, creating a solution-oriented action plan or agreement, a change in job responsibilities, probation, or termination.

By signing this contract, I agree to meet the job requirements of the UNC FSL Executive Council position, comply with the University’s Student Code of Conduct, and uphold FSL’s mission.

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Sign and date (Executive Council Member) Sign and date (FSL Program Coordinator)

**INTERFRATERNITY COUNCIL APPLICATION**

 ***Applications must be emailed to*** ***lacey.staehs@unco.edu*** ***by 5:00 p.m. on FRIDAY, JANUARY 22, 2021***

**CONTACT INFORMATION:**

Name: Date:

 Last First M.I.

Address:

 Hall/Street Apt. No. City State/Zip

Phone: Email:

Student I.D. Number (Bear #):

Chapter\_\_\_\_\_\_\_\_ \_ \_\_\_\_\_

Classification (highlight one): FR SO JR SR (Other)

**DESIRED OFFICE(S):** (please indicate all areas of interest)

\_\_\_ Vice President

**Application Checklist:**

\_\_\_ Application Form

\_\_\_ Resume

**DISCLAIMER**

**I give permission for the Office of Student Life to check my cumulative GPA and current class load.**

**Signature:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cumulative GPA: \_\_\_\_\_\_\_ Current Class Credits: \_\_\_\_\_\_\_\_\_\_\_\_**

SRC and Student Activities are fully committed to Affirmative Action/Equal Opportunity.