



MULTICULTURAL **G**REEK **C**OUNCIL **C**ONSTITUTION & **B**Y-LAWS
University of Northern Colorado

Mission Statement

The purpose of the Multicultural Greek Council shall be to unite the nontraditional multicultural Greek organizations at the University of Northern Colorado.

The council shall work to empower and support the underrepresented populations at UNC and in the Greeley communities. Members will strive to educate the people of UNC about the Greek organizations and promote multicultural awareness on campus and in the Greeley community. Through these efforts the Multicultural Greek Council will serve as a tool in assisting each organization with recruitment and retention efforts on campus.

Finally, Multicultural Greek Council will develop connections with other student organizations in an effort to network and create partnerships. The Multicultural Greek Council will abide by all of the University of Northern Colorado equal opportunity policies.

ARTICLE I. NAME

This organization shall be known as the *Multicultural Greek Council* hereafter referred to as the *MGC* at the University of Northern Colorado.

ARTICLE II. PURPOSE AND OBJECTIVES

Section 1. The purpose of the MGC is to unite Multicultural Greek organizations at UNC.

Section 2. MGC shall act as the governing body for all Multicultural Greeks organizations at UNC.

Section 3. The objectives are:

- A. Support underrepresented populations at UNC and in Greeley.
- B. Educate people at UNC about Greek organizations on campus.
- C. Promote Multicultural awareness.
- D. Boost recruitment and retention numbers.

Provide opportunities to develop relationships with other student organizations.

Article III. MEMBERSHIP

Section 1. The founding members of the MGC are:

- a. Lambda Theta Nu Sorority, Inc.
- b. Sigma Lambda Gamma Sorority, Inc.
- c. Sigma Lambda Beta Fraternity, Inc.
- d. Nu Alpha Kappa Fraternity, Inc.

A. The active members of the MGC at UNC are:

- a. Lambda Theta Nu Sorority, Inc.

- b. Sigma Lambda Gamma National Sorority, Inc.
- c. Sigma Lambda Beta International Fraternity, Inc.
- d. Nu Alpha Kappa Fraternity, Inc.
- e. Pi Lambda Chi Latina Sorority, Inc.
- f. Lambda Theta Alpha Latin Sorority, Inc.
- g. Kappa Delta Chi Sorority, Inc.

Section 2. Definition: Established Interest Group, Associate Chapter, or Chapter of a Multicultural Greek Organization with active chapter status, chartered with the University of Northern Colorado.

Section 3. Qualifications

- A. Active chapter status as recognized by the respective sorority/fraternity.
- B. Must be in good standing according to section 4.
- C. Adhere to the rules and regulations of MGC, University of Northern Colorado, as well as local, state, federal laws.
- D. Have met all requirements under the first semester probation period of Associate Membership. (See section 5)

Section 4. Good Standing

- A. Minimum Chapter GPA of 2.6
- B. To be considered a member in good standing, a chapter and its members must abide by the rules and regulations set forth in MGC Constitution and By- Laws (See Article V for consequences)
- C. Meeting Attendance
 - a. If two (2) or more meetings are missed, the organization will not be allowed to vote until they have attended two (2) consecutive meetings. They will be able to vote at the second meeting attended.
 - b. The first (1st) meeting missed is not punished by a fine; however, the second (2nd) and following meetings are punishable with a \$10 fine. The fine is due within two (2) weeks of the missed meeting.
 - c. Definition of absence: At least one (1) delegate from the chapter is not present (i.e. No members from a particular organization are present). Board members do not count as a delegate.
 - i. Overdue fines result in loss of voting privileges until it is paid.
 - a. \$2 interest fee will be added for every meeting the fine goes unpaid.
 - d. If a delegate cannot attend a meeting, they must contact the president or secretary 24 hours before the meeting, or their respective organization will be counted absent. Excused is defined as (1) Family emergency, (2) Doctor's appointment with proper documentation, and (3) Academic reviews that have been organized by faculty with proper documentation. The executive board will have complete discretion in determining an excused absence.
- D. Payment of Dues

- a. Dues are set at \$10 per active member per semester.
- b. Due date is set for the third (3rd) General Body Meeting of each semester.
- c. If dues are not paid by the 3rd) General Body Meeting of the semester, a \$10 fee will be added per week.
- d. Payment plans have to be set by the 2nd week of the semester with the MGC Treasurer.

Section 5. Probation Period

Definition: An established Interest Group, Associate Chapter, etc.; of a Multicultural Greek organization, chartered with the University of Northern Colorado that is required to undergo a one (1) semester probation period.

- A. The Probation Period is defined as an established Interest Group, Associate Chapter, or Chapter, etc.; that has broken or violated the MGC policies.
- B. Before probation occurs
 - a. The chapter will be notified in writing no later than one (1) week in advance with proposed dates for the hearing and the reason(s) why the hearing is being called.
 - b. The chapter will compose of their MGC Delegate, President, and Vice-President. During the hearing, they will be able to plead their case on why they have not met the requirements of the MGC Constitution and Bylaws.
- C. After the hearing, the MGC Executive Board will have until the next MGC meeting to find the appropriate action that should be taken.
 - a. An appropriate action is entirely situational and is at the discretion of the Judicial Board under the approval of the MGC Advisor. Penalties can range from, but not limited to, monetary fining to the possibility of losing their good standing with MGC, which could lead to the loss of recognition from the University of Northern Colorado.
 - b. The decision of the Judicial Board will be met by 2/3 majority vote.
 - c. The chapter will be notified in writing including a letter or email of the outcome.
 - d. The chapter will have the opportunity to appeal the decision. An appeal can be made because of, but not limited to, bias of the Judicial Board, undue process, or presence of new evidence.
 - e. In the case of an appeal, a special meeting will be called where all MGC chapter presidents and the MGC Advisor (who will oversee the meeting and will vote in the event of a tie) are present. A new decision will be met by 2/3 majority vote and is final.
- D. Qualifications
 - a. These groups cannot vote or run for office.
 - b. Probation Period
 - i. One (1) semester
 - ii. Suspended voting rights
 - iii. Must attend 80% of all MGC events by at least one (1) delegate.
 - iv. Meet with MGC Executive Board about their organization.

- v. Any failure to meet all of these requirements will cause the Executive Board to refuse membership.
- E. Adopt the responsibilities of Organization in Good Standing (See section 4)

Section 6. Interest Group, Associate Chapter, etc., Membership

- A. Definition: A group currently in the process of forming/chartering a new Multicultural Greek organization that must present proof of the interest group, associate chapter, etc., status.
- B. Qualifications
 - a. These groups cannot run for office.
 - b. No matter when the group officially becomes an interest group, associate chapter, etc.; / chapter of their respective Greek letter organization, the probation period stated in Section 5 must be completed before they can become a member of the MGC.
 - c. An established Interest Group, Associate Chapter, etc.; will not be a voting member of MGC until they have been chartered at the University of Northern Colorado.
 - d. An established Interest Group, Associate Chapter, etc.; must attend all required Greek Education events
 - e. An established Interest Group, Associate Chapter, etc.; must attend at minimum, 1 MGC community service event provided for each semester.
 - f. An established Interest Group, Associate Chapter, etc.; may not participate in MGC funded events.

Article IV. EXECUTIVE COUNCIL

Section 1. The Executive Board shall be comprised of President, Vice President, Treasurer, Secretary, and External Affairs.

Section 2. Purpose of the Executive Board

- A. To support the philosophy that fraternities and sororities are a positive contribution to the development and education of college students.
- B. To honestly endeavor to fulfill the expectations of their office while working within the structure of an MGC team.
- C. To work together to promote the best interest of the Greek community, its member chapters, National Pan-Hellenic Council, Panhellenic Council, and Interfraternity Council governing bodies and the University.
- D. To be familiar with and uphold the Constitution and Bylaws of the MGC.
- E. To attend all Executive and Council meetings.
- F. To attend special programs and events, which MGC may sponsor, organize, co-sponsor, or see beneficial.
- G. To keep an officer file of program ideas, positions duties, and resource materials.
 - a. Officer files must be completed and submitted before the end of term elections.

H. To perform all other duties as may be appropriate to their office.

Section 3. Officer Requirements

- A. Minimum GPA of 2.6
- B. Attendance at each MGC Council Meeting and Executive Board Meeting.
 - a. For special accommodations to be made the MGC advisor must approve.
- C. Good standing within own chapter:
 - a. Based off approval of respected chapter.
 - b. Does reflect the GPA requirement.
 - c. Must have at least a semester experience with their respective chapters.
- D. Hold a minimum of 3 total duty hours per week
 - a. This includes the officer's 1v 1 with the MGC advisor, office hours, Executive Board meetings, and MGC General Body meetings.

Section 4. Selection

- A. Elections will take place at the end of the spring semester. The term of office will run for a calendar year.
- B. Each chapter is allowed one (1) vote.
- C. The selection process will include an application, a speech by the candidate, followed by questions from the council, and conclude with voting.
- D. Each chapter can have no more than two (2) members on the Executive Council.
- E. No chapter can hold the same position for more than two (2) years.
 - a. Unless the chapter that has held the position for two (2) consecutive years is running unopposed.
- F. Nominations and Elections
 - a. Vice President must be notified of candidates running for MGC Executive Council through email one week before elections.

Section 5. Terms: Delegates must be in good standing with the respective chapter.

Section 6. Removal from Office

- A. Reasons for removal
 - a. Any officer may be removed if they fall out of good standing; or goes into inactive status with their respective chapter.
 - b. Any officer may be removed from office by the General Assembly for not committing or fulfilling all responsibilities of position or failure to represent the MGC in a positive manner.
 - c. Any officer may be removed from office administratively by the MGC Advisor for failure to maintain their minimum GPA requirement.
 - d. Any violation of the student code of conduct, UNC policies, as well as local, state, and federal laws.
- B. To remove the officer holding the Executive Board position, the Executive Board including the individual in question must be consulted. There must be an open discussion in a meeting with Executive Board member and MGC Advisor, if the

- matter is not resolved. Then, there must be a vote to either remove the position or reelect an officer for the position left vacant by the officer removed.
- C. If the officer misses two (2) unexcused meetings, a vote for dismissal will be held. If the vote allows the officer to retain their position and the officer misses a third (3rd) unexcused meeting, the officer is immediately removed from office. Majority vote is at least 51% of the Executive Board.
 - D. An excused absence is defined as (1) Family emergency, (2) Doctor's appointment with proper documentation, (3) class or work and (4) Academic reviews that have been organized by faculty with proper documentation. The executive board will have complete discretion in determining an excused absence or any other absences approved by MGC Advisor.
 - E. The Fraternity & Sorority Life Program Coordinator can remove any executive board member from their position for failing to meeting MGC executive board requirements.

Section 7. Vacancies

- A. In the event of a committee chair or office vacancy, all vacant chairs shall be announced at the next MGC Meeting.
- B. If there are no qualified or interested applicants, an Executive Officer will be appointed to fill in the vacancy until a replacement is found or by the second (2nd) meeting after the vacancy occurred.
- C. All committee chairs and officers are subject to removal by the Judicial Board as well as what is mentioned above in section 6.
- D. In the event of the premature vacancy of the President, the MGC Vice President will assume the office of President.
- E. In the event of any other office, the body of the council may nominate a replacement and will be confirmed by a majority vote of the council.

Section 8. Officers

- A. Elected Officers
 - a. President—The responsibilities of the President shall be but are not limited to:
 - i. Have overall responsibility for the operation of the MGC.
 - ii. Preside over all regular meetings of the General Assembly and call and preside at its special meetings.
 - iii. Take role at MGC meetings
 - iv. Call and preside at all meetings of the MGC Executive Board.
 - v. Recognize any guest speaker/s attending General Body Meeting.
 - vi. Delegate responsibilities to the MGC and Executive Board, Officers, and to see that these responsibilities are being carried out.
 - vii. Serve as the liaison between member organizations and the University.
 - viii. Meet regularly with the Program Coordinator or Graduate Assistant for Fraternity & Sorority Life.
 - ix. Attend Fraternity & Sorority Life and Office of Student Life trainings/retreats.

- x. To act as the official Representative of the MGC.
- b. Vice President—The responsibilities of the Vice President shall be but are not limited to:
- i. Representing the MGC in the Greek community, the student body at-large, and the University administration.
 - ii. Assisting the President with their responsibilities.
 - iii. Assuming the role of President in the absence of the President.
 - iv. Keep time on topics of discussion.
 - v. Annually review and suggest revisions to the MGC Constitution and Bylaws with help of all other Executive Board Members.
 - vi. Meet regularly with the Program Coordinator or Graduate Assistant for Fraternity & Sorority Life.
 - vii. Attend Fraternity & Sorority Life and Office of Student Life trainings/retreats.
- c. Secretary—The responsibilities of the Secretary shall be but are not limited to:
- i. Send agenda to MGC Advisor 24 hours prior to council meetings for approval and additional reports.
 - ii. Get reports from organizations the Sunday prior to the MGC general body meeting by 11:59 pm.
 - iii. Take minutes at executive board and general council meetings
 - iv. Send meeting minutes to chapters, interest groups, colonies, associate chapters and executive board members within 48 hours after council meetings
 - v. Compile roster of MGC active members every semester
 - vi. Compile contact sheet for each organization per semester which shall include the name, e-mail, phone number, and any other pertinent information of chapter presidents
 - vii. Send an up-to-date copy of the Constitution and Bylaws to each MGC chapter every academic year or if changed are made.
 - viii. Meet regularly with the Program Coordinator or Graduate Assistant for Fraternity & Sorority Life.
 - ix. Attend Fraternity & Sorority Life and Office of Student Life trainings/retreats.
- d. Treasurer—The responsibilities of the Treasurer shall be but are not limited to:
- i. Be responsible for the general supervision of the finances of the MGC.
 - ii. Be responsible for the preparation of an annual budget and, following its approval by the Executive Board, provide a copy for each MGC member organization.
 - iii. Receive all payments due to the MGC, collect all dues, and give receipts.
 - iv. Give statements to the council delegate of each member chapter for each semester's MGC dues, if needed.

- v. Be responsible for the prompt payment of all bills of the MGC.
 - vi. Maintain up-to-date financial records, give a financial report at appropriate regular meetings (after dues, fundraisers, etc.), and an annual report at the close of their term in office.
 - vii. Shall be responsible for enforcing Article VII (Finance) of the MGC Constitution and Bylaws.
 - viii. Meet regularly with the Program Coordinator or Graduate Assistant for Fraternity & Sorority Life.
 - ix. Attend Fraternity & Sorority Life and Office of Student Life trainings/retreats.
 - x. Chair the Public Relations Committee
- e. External Affairs— The responsibilities of the External Affairs Officer shall be, but are not limited to:
- i. Be the MGC representative for Greek Week and Greek Awards Committee
 - ii. Help other council plan and execute Greek Educations
 - iii. Chair the MGC Unity Week Committee
 - iv. Organize the MGC Show Case in the Spring
 - v. Organize community service events for the year
 - vi. Organize philanthropy events for the year
 - vii. Be responsible for attending and representing MGC at homecoming meetings
 - viii. Meet regularly with the Program Coordinator or Graduate Assistant for Fraternity & Sorority Life.
 - ix. Attend Fraternity & Sorority Life and Office of Student Life trainings/retreats.

Article V. CONFLICT RESOLUTION

Section 1. The Executive Board (where the MGC President acts as chair), Program Coordinator for Fraternity & Sorority Life, Graduate Assistant for Fraternity & Sorority Life, and one member from each chapter.

Section 2. Purpose of the Judicial Board

Enforce the Constitution and Bylaws of MGC and determine consequences if deemed necessary. The Judicial Board is created to hold each MGC chapter accountable for their responsibilities.

Section 3. Hearing Process

- A. In the occurrence of a conflict resolution, during mediation each party will express their perspective on the circumstance until a compromise is met.
 - a. A follow-up meeting will be in set with a four-week span of the initial meeting

- B. If a chapter is consistently not following the rules and regulations set forth in the MGC constitution and bylaws, the chapter is required to meet with the Judicial Board for a hearing in order to resolve the situation.
- C. The chapter will be notified in writing no later than one (1) week in advance with proposed dates for the hearing and the reason(s) why the hearing is being scheduled.
- D. The chapter will compose of their MGC Delegate, President, and Vice-President. During this hearing, they will be able to plead their case on why they have not met the requirements of the MGC Constitution and Bylaws.
- E. After the hearing, the Judicial Executive Board will have until the next MGC meeting to find the appropriate action that should be taken.
- F. An appropriate action is entirely situational and is at the discretion of the Judicial Board. Penalties can range from, but not limited to, monetary fining to the possibility of losing their good standing with MGC which could lead to the loss of recognition from the University of Northern Colorado.
- G. The Decision of the Judicial Board will be met by 2/3 majority vote.
- H. The said chapter will be notified in writing of the outcome.
- I. The chapter at fault will have the opportunity to appeal the decision given. An appeal can be made because of, but not limited to, bias of the Judicial Board, undue process, or presence of new evidence.
- J. In the case of an appeal, a special meeting will be called where all MGC chapter presidents and the MGC Advisor (who will oversee the meeting and will vote in the event of a tie) are present. A new decision will be met by 2/3 majority vote and is final.

Article VI. MGC ADVISOR

Section 1. Duties

- A. Each year, the Council will appoint a faculty advisor.
- B. They must be university official or faculty member willing to sign a yearlong contract to advise the Council.
- C. The advisor shall attend each Council and Executive Board meeting.

Section 2. Removal of the Faculty Advisor

- A. If the current advisor cannot attend MGC meetings, an alternate advisor will be selected.

Article VII. FINANCE

Section 1. Allocation of Funds

- A. Funds are allocated as student fees from the Student Representative Council. It shall be the responsibility of the treasurer to submit a funding and chartering packet at the beginning of each semester.

Section 2. Membership Fees

- a. Dues are set at \$10 per active member per semester
- b. 75% of fees not used will be returned to the chapters
- c. 75% of unused fees will be donated to a non-profit organization of the MGC general body majority vote.

Section 3. Payments of Dues

- A. Dues must be paid by the third (3rd) General Body Meeting of each semester.

Section 4. Penalty for Non-payment of Fees

- A. Any late payments will result in a loss of voting privileges until the dues are paid.
- B. \$2 interest fee will be added for every meeting it goes unpaid.

Section 5. Budget Implementation

- A. Treasurer will present a weekly report on account activity.

Article VIII. MEETING

Section 1. MGC Meetings are held every-other Tuesday at 5:00 p.m. during the Fall and Spring semesters.

Section 2. Executive Board Meetings are held on the “off weeks” of MGC meetings. These meetings are held at 5:00 p.m. in the Fraternity & Sorority Life Office.

Section 3. Summer Meetings

- A. The MGC shall hold a summer retreat each summer.
 - a. The executive board and two delegates from each organization must be in attendance.
 - b. Date and time to be determined by the end of the spring semester each year.

Article IX. COMMITTEES

Section 1. Committees shall be implemented when MGC deems them necessary.

Section 2. Committee Chairs

- A. Committee members can be any individual members from the General Assembly.
- B. A committee must consist of a committee chair and a minimum of two (2) additional committee members.

Section 3. Committees

A. Fundraising Committee

- a. It shall be the responsibility of the Fundraising Committee to
 - i. Plan and implement all fundraising activities
 - ii. Keep treasurer aware of fundraising activities
 - iii. Compile a report to the Executive Board upon completion of all fundraising achievements for the academic year.
- b. The Treasurer shall chair the fundraising committee.
- c. There shall be at least one (1) MGC fundraising event each semester.

- B. Community Service Committee
 - a. It shall be the responsibility of the Community Service Committee to:
 - i. Plan and implement all community service activities
 - ii. Compile a report to the Executive Board upon completion of all community service events for the academic year.
 - b. The community service committee shall be chaired by an elected member from the General Body.
 - c. There shall be at least one (1) MGC community service event each semester.
- C. Greek Awards, Homecoming, and Greek Educations Committee
 - a. It shall be the responsibility of the Greek Awards Committee to:
 - i. Collaborate with IFC/Panhellenic/NPHC Councils in representing MGC and help with all efforts in planning
 - ii. The External Affairs position will chair the Greek Awards Committee
- D. Greek Week/Homecoming Committee
 - a. It shall be the responsibility of the Greek Week Committee to:
 - i. Collaborate with IFC/Panhellenic/NPHC Councils in representing MGC and help with all efforts in planning
 - ii. The External Affairs position will chair the Greek Week Committee
- E. MGC Week Committee
 - a. It shall be the responsibility of the Greek Week Committee to:
 - i. Collaborate with the different MGC organizations to plan events that will represent the MGC to the UNC community
 - ii. The President will chair the Greek Week Committee
- F. MGC Unity Week Committee
 - a. It shall be the responsibility of the Greek Week Committee to:
 - i. Collaborate with the different MGC organizations to plan events that will bring together members of MGC
 - ii. The Vice President will chair the Greek Week Committee
- G. Public Relations Committee
 - a. It shall be the responsibility of the Public Relations Committee to:
 - i. Collaborate with IFC/Panhellenic/NPHC Councils in representing MGC at all official Greek functions
 - ii. Act as liaison between MGC and the greater Greeley community, UNC administration, and the UNC student body
 - iii. The Treasurer will chair the Public Relations Committee

ARTICLE X. ACTIVITIES

Section 1. Description

- A. The MGC shall keep an official calendar of events highlighting all MGC and chapter events.
- B. Organizations may propose changes to the MGC calendar at any General Assembly Meeting, subject to time-date availability.

- C. All MGC activities will be mandatory. Each chapter will be represented by the majority (51%) of active members.

Section 2. Activities

A. MGC Week

- a. There shall be one (1) week in the spring semester to celebrate the founding of MGC.
- b. Every MGC Full Member shall sponsor or co-sponsor one (1) event during the MGC week.
- c. MGC recruitment session(s) can take place during MGC week.

B. Workshops

- a. MGC will host at least two (2) workshops per year that will directly benefit its members.
- b. These workshops will focus on, but not limited to, leadership development, communication skills, time management, financial welfare, etc.
- c. These workshops will be open to the entire UNC community and will be publicized adequately.
- d. Fraternity & Sorority Requirements
 - i. Per university regulations, all organizations are required to have 80% attendance at two (2) Fraternity and Sorority (Greek) educational events per semester.
 - ii. Results in not having 80% could result in losing chapter recognition at UNC.

Article XI. RECRUITMENT

Section 1. Each MGC organization is responsible for their own recruitment process and have the power to conduct recruitment activities as they see fit. Recruitment Activities should be positive in nature and should not be distasteful in its intentions. All recruitment activities must fall within the rules and regulations set forth by the University of Northern Colorado and must be in concordance with all state, federal, and local laws. Violations of such laws or policies may result in an MGC Executive hearing and/or disciplinary action by the University of Northern Colorado, the City of Greeley, the State of Colorado, or any combination thereof.

Article XII. AMENDMENTS

Section 1. Amendments

- A. Amendments to these bylaws can be submitted in writing to the council by either a member of the executive board or an organization delegate. Each change must have three readings before it can be considered for a vote. If the bylaw is amended during one of its readings this still counts as one reading.
- B. A majority vote of all organizations in good standing is necessary to amend a bylaw.

- C. In an emergency circumstance a bylaw change can be presented to the MGC by either an organization delegate or an executive board member and can be implemented with only one reading with a unanimous vote.

Section 2. At the first MGC meeting of the fall semester, the constitution and bylaws will be read and signed by each chapter delegate. In doing so, each chapter agrees to abide by the rules and regulations of the MGC constitution and bylaws.