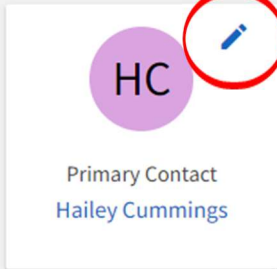


If you are an officer for your organization, you will have a **tool icon** next to your club listed under, **“My Organizations”**. Click the **tool icon**, and click on the **“Roster”** tab.

Roster

- MESSAGING
- MANAGE POSITIONS
- INVITE PEOPLE
- EXPORT ROSTER



HC
Primary Contact
Hailey Cummings

Edit who your Primary Contact for your organization is. This person will receive messages from others on BearCave.

Create custom positions that fit your organization's structure

Invite new members to your organization or add existing ones who are not on BearCave yet.

Manage Roster

- CURRENT
- PENDING
- PROSPECTIVE
- TERM

- END MEMBERSHIP
- END ALL MEMBERSHIPS

"Pending" tab contains a list of people you invited to your BearCave organization, but never responded.
"Prospective" tab contains students who saw your organization on BearCave and are requesting to join.

Select	First Name	Last Name	Positions
<input type="checkbox"/>	Hailey	Cummings	Leadership
<input type="checkbox"/>	Jesus	Garcia Ramos	President
<input type="checkbox"/>	Sarah	Spencer	Financial Authority (Treasurer)

Here you can edit membership positions.

